



Proposed Bayside City Council 2020/21 Budget



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Mayor's Message

The proposed 2020-21 Bayside City Council budget is being considered in an environment quite unlike any other in living memory.

The tremendous public health, social and economic upheaval created by the COVID-19 (Coronavirus) pandemic is impacting us all in ways that we could not have imagined a short time ago. Local government is not immune to these impacts.

The pandemic has reinforced the important role Council plays in supporting our community and the need for flexibility in our response to their changing needs. We are adapting and strategically aligning our resources, both human and financial, to adjust to the changing environment.

We are redirecting our people and funding into critical areas such as in-home care, delivered meals and social outreach for vulnerable residents, as well as financial and professional support for local businesses facing economic distress. Pandemic restrictions have meant that services traditionally performed by volunteers at no cost are now provided by redeployed Council staff.

COVID-19 is impacting Council financially. Our historically strong position with zero debt means we are well placed to weather the storm, however pressure on revenue streams will impact our bottom line over the longer term.

Rent, charges, fines and permit income has dropped considerably due to the economic impact of COVID-19 and we anticipate continued pressure on rate revenue. Rates are Council's largest source of funding and used to maintain and upgrade local roads, buildings, footpaths, drainage, cycle trails, parks, playgrounds, libraries and sporting facilities for the Bayside community. Rate revenue is vitally important to Council's long term financial stability and the provision of services.

To address the negative financial impacts of COVID-19, Council has limited discretionary spending, choosing to focus on the provision of core services and the delivery of the capital program.

Bayside rates will increase by 2% in 2020/21 in line with the Victorian Government's Fair Go Rates System. Rates will not only fund services and infrastructure, but also the continued support of our vulnerable community members, traders, and commercial tenants who are facing significant financial hardship during the COVID-19 crisis. In the near term term, Bayside rates will support our COVID-19 recovery plan including reinvigorating our shopping villages and local employment hubs once social distancing requirements are relaxed, as well as working to re-establish social connections across our community.

Essential infrastructure works will continue including road and footpath maintenance, drainage and streetscape improvements. Capital projects with construction underway will be completed including AW Oliver Reserve Pavilion, Thomas Street Reserve playground and phase 1 of the unique new Elsternwick Park Nature Reserve.

We will also continue to progress the establishment of an alternative waste processing facility in conjunction with 16 other South Eastern Councils as a long term investment in a cleaner future.

Our response to COVID-19 has and will continue to evolve over the coming months and years.

In this Budget, Council aims to continue to provide essential services to the Bayside community, support vulnerable residents during the pandemic and protect our long term financial position for the future.

Cr Clarke Martin
Mayor

Executive Summary

The budget is aligned to the vision in the Council Plan 2017-2021 however it also responds to the negative financial impacts of COVID-19 expected in the first quarter of 2020/21.

The Victorian Government Stage 3 restrictions which came into effect on the 30th March in response to the COVID-19 pandemic crisis, are expected to negatively impact on Council's revenue. It is anticipated that non rate income such as rent, charges, fines and permits to be reduced by \$2.7 million in the first quarter of 2020/21 due to the economic downturn in the economy. In response to the pandemic crisis we are redirecting our people and funding into critical areas such as in-home care, delivered meals and social outreach for vulnerable residents. Pandemic restrictions have also meant that services traditionally performed by volunteers at no cost are now provided by redeployed Council staff. In order to maintain Council's operating surplus, the 2020/21 New initiatives program has been deferred to future periods and an additional savings target in discretionary spending of \$1 million has been budgeted for in the first quarter of 2020/21.

This Budget projects a surplus of \$19.1m for 2020/21, however, it should be noted that the underlying result is a surplus of \$15.5 million after adjusting for capital grants and contributions and other one off items.

Key things we are funding

- 1) Ongoing delivery of services to the Bayside City community funded by a budget of \$138.1 million. These services are summarised in Section 2.
- 2) Investment in the capital budget of \$37.8 million. This includes \$12.4 million on buildings, roads \$3.7 million, footpaths and bicycle ways \$1.8 million, drainage \$1.6 million, parks, open space and streetscapes \$12.9 million, and foreshores and conservation \$2.2 million.

The Statement of Capital Works can be found in Section 3 and further details on the capital works budget can be found in Section 4.5 .

Goal 1: Infrastructure

- 3) Obtain planning approval and commence construction of the Fern Street Integrated Children's Centre. (\$284,000)
- 4) Complete the design and approvals (planning and Heritage) phase and commence the refurbishment of the Sandringham Masonic Hall for fit for purpose community use. (\$1.5 million)
- 5) Construction of two new public toilets as identified within the Public Toilet Strategy:
 - Thomas Street Reserve – (\$344,000)
 - Green Point – (\$240,000)
- 6) Complete the construction of one redeveloped pavilion: (AW Oliver Reserve)
- 7) Reconstruction of the Sandringham Athletics Track – (\$2.6 million)
- 8) Construct and complete the development of the Thomas Street Reserve Regional Inclusive Playground – (\$2.9m)
- 9) Complete the design phase for the Beaumaris Arts Centre redevelopment. (\$113,000)

Goal 2: Transport

- 10) Construct the Thomas Street Pedestrian signals (\$137,000)
- 11) Provide bicycle parking in public locations where there is an identified need such as shops libraries and sports clubs (\$148,000)

Goal 3: Housing and neighbourhoods

- 12) Council adoption of the proposed Planning Scheme Amendment to introduce mandatory height controls for the Bayside Small Neighbourhood Activity Centres subject to the Minister for Planning's approval.
- 13) Council adoption of the proposed Planning Scheme Amendment to implement the relevant recommendations of the Pennydale Structure Plan into a Planning Policy.

Goal 4: Open space

- 14) Commence the construction of Phase 1 of the Elsternwick Park Nature Reserve – (\$721,000)

Goal 5: Environment

- 15) Implement energy efficiency and renewable energy initiatives at 4 Council buildings per year.
- 16) Purchase carbon offsets to maintain verified carbon neutrality status for Council's operations.
- 17) Develop a Climate Emergency Action Plan.
- 18) Implement a Local Law smoking ban for all Bayside beaches and Ricketts Point Marine Sanctuary.

Goal 6: Local economy and activity centres

- 19) Award the works contract and commence the delivery of the Dendy Street Beach Masterplan including the lifesaving pavilion (subject to Supreme Court Action)

Goal 7: Community health and participation

- 20) Undertake the development of the Wellbeing Plan (The Wellbeing for All Ages and Abilities Plan) 2021-2025
- 21) Commence a review of the Bayside City Council Local Law No: 2 Neighbourhood Amenity.
- 22) Implement the commissioning of 1 Public Art piece within the municipality

Goal 8: Governance

- 23) Review and adopt Council's Long Term Financial Plan
- 24) Deliver Year 2 activities of the Digital 24 month Roadmap
- 25) Finalise the development of a Community Vision for Bayside.
- 26) Conduct of the 2020 Council Election process in conjunction with the VEC.

The Rate Rise

The average rate will rise by 2% in line with the order by the Minister for Local Government on 13 December 2019 under the Fair Go Rates System.

a. Key drivers:

- i. To fund ongoing service delivery – business as usual (balanced with greater service demands from residents)
- ii. To fund renewal of infrastructure and community assets
- iii. To cope with growth in the population of Bayside residents (1.1% in the last year)
- iv. To cope with cost shifting from the State Government
- b. Valuations will be as per the General Revaluation dated 1 January 2020 (as amended by supplementary valuations).
- c. The waste service charge incorporating kerbside collection and recycling will increase by 1% per property.
- d. Note that for every \$100 in taxes paid by Victorian residents, rates make up approximately \$3.50. The other \$96.50 goes to the State and Federal Governments.
- e. Refer Section 4.1.1 for further Rates and Charges details

Budget influences

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

Snapshot of Bayside City Council

Bayside City Council is located south of Melbourne along Port Phillip Bay, with the northern boundary eight kilometres from Melbourne's central business district. The city, covering an area of 37 square kilometres, comprises the former cities of Brighton and Sandringham and parts of the former cities of Mordialloc and Moorabbin. Bayside City Council was created on 14 December 1994.

Bayside's natural environment, from the 17 kilometre stretch of sparkling coastline to the urban forest of our streets is an important asset. Preservation and enhancement works are completed each year to help maintain our natural environment and protect it from the impact of development, increased use and climate change.

Population

The preliminary estimated resident population of the City as at June 2019 was 106,862 persons. Over the 2018-2019 period, the Bayside population increased by 1,117 persons (1.1%). In the 10 years from 2009 to 2019, the population increased by 12.6% from 94,850 persons in 2009. Continued average population growth of 1.4% per annum is anticipated until 2021. (Source: Australian Bureau of Statistics- Estimated Resident Population, i.d. Population Forecast)

Ageing population

The population is ageing and the City has a greater proportion of older people than the Melbourne average, with double the proportion of frail elderly persons (85 years and over). The Bayside age profile also differs to Melbourne profile with significantly fewer young adults (age 18 to 34), fewer babies and infants, but more school-age children, older working age adults, and seniors. (Source: Australian Bureau of Statistics, Census of Population and Housing).

Births

Over the past decade there have been on average 972 birth notifications for Bayside each year. In 2018-2019 there were 855 birth notifications in Bayside and estimates for the 2019-20 year are for a similar number. Births are forecast to increase in future years on the assumption that younger, couple only households will be moving into the new apartment developments. (Source: Maternal and Child Health annual reports, i.d. Population Forecast).

The dominant household type in Bayside is family households, mainly couples with children followed by older couples without children at home. The high cost of housing in Bayside makes it unaffordable for many young adults and families when they are first establishing themselves but it is a highly desirable place to live for established families, and for people to remain as they age.

Cultural diversity

Bayside residents are predominantly (69%) born in Australia. The main overseas countries of birth are the United Kingdom, China and New Zealand. Eight out of ten Bayside residents speak English at home. The main non-English languages spoken at home are Greek, Mandarin and Russian. (Source: Australian Bureau of Statistics, Census of Population and Housing).

Housing

The number of homes in Bayside is increasing. There are 42,997 residential dwellings now, and this is forecast to increase to 49,600 by year 2036. The number of one-person and two-person households is forecast to increase substantially over the next decade, with a smaller increase in family households.

The proportion of separate houses has fallen with the growth of flats, units or apartments and townhouses. Residential property prices have increased significantly over the past 10 years. The median house price increased from \$1,050,000 in 2008 to \$1,850,000 in 2018. (Source: Department of Environment, Land Water and Planning, A Guide to Property Values, 2017).

Education and occupation

People in Bayside are generally well educated. The proportion of residents who have completed Year 12 schooling (or equivalent) is higher compared to Greater Melbourne. In 2016 39.1% of Bayside residents had a bachelor degree or higher qualification, compared to the Greater Melbourne average of 27.5%. (Source: Australian Bureau of Statistics, Census of Population and Housing).

More than half of the Bayside residents who are employed are professionals (33.7%) or managers (22.4%). This is a much higher proportion than across Greater Melbourne. These occupations, as well as Community and Personal Service workers are the fastest growing occupations in Bayside (Source: Australian Bureau of Statistics, Census of Population and Housing).

Budget implications

As a result of the City's demographic profile there are a number of budget implications in the short and long term as follows:

- An ageing population, with particularly high numbers of people aged 85 and over places an increasing emphasis on Council's Home and Community Care services, support services and infrastructure for seniors.
- As a substantially developed middle-ring Melbourne municipality, the City experiences a relatively small increase in property numbers, mainly arising from dual occupancy development in suburban areas and higher density developments within activity centres. Addressing infrastructure capacity increases for infill developments can be more complex than in growth areas, presenting Council with ongoing budget implications. Council continues to investigate means in which to offset the costs of resulting infrastructure improvements from rate revenue. The rates received from new dwellings do not offset the significant infrastructure costs.
- The small area of Bayside reduces transport costs when compared to rural Shires. Services can be centralised as most citizens are able to reach Council facilities without extensive travel, while Council is active in its advocacy for improved transport options for the community, particularly in the south of the municipality.
- The relatively small extent of commercial zoned areas and conversely the extensive level of residential zoned land means Council's reliance on residential rates will remain high. This presents further challenges for Council with a greater residential population generating a higher demand for Council services.

External influences

There are a number of external influences that will have a significant impact on the preparation of the 2020/21 budget. These items include:

- The Victorian State Government has introduced a cap on rate increases from 2016/17. The cap for 2020/21 has been set at 2%.
- Consumer Price Index (CPI) increases on goods and services of 2% through the year to December quarter 2019 (ABS release 29 January 2020).
- The Victorian Government Stage 3 restrictions which came into effect on the 30th March in response to the COVID-19 pandemic crisis are expected to negatively impact on Council revenues and we anticipate non rate income such as rent, charges, fines and permits to be reduced by \$2.7 million in the first quarter of 2020/21 due to the economic downturn in the economy.
- Council elections are to be held in October 2020 and are expected to cost \$0.58 million.
- Garbage collection and disposal costs are expected to increase by 1.3% or \$0.17 million mainly due to an increase in the State Government landfill levy offset by a reduction in one off costs associated with the introduction of food to waste services in 2019/20.
- Cost Shifting occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with real cost increases. Examples of services that are subject to Cost Shifting include school crossing supervision and Library services. In all these services the level of payment received by Council from the State Government does not reflect the real cost of providing the service to the community.
- Councils across Australia raise approximately 3.5% of the total taxation collected by all levels of Government in Australia. In addition Councils are entrusted with the maintenance of more than 30% of the all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets in order to ensure the quality of public infrastructure is maintained at satisfactory levels.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*.

Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2020/21 Budget. These matters have arisen from events occurring in the 2019/20 year resulting in variances between the forecast actual and budgeted results for that year and matters expected to arise in the 2020/21 year. These matters and their financial impact are set out below:

- Council's Enterprise Bargaining Agreement (EBA) to increase by 2.25%.
- \$0.18 million reduction in golf course lease revenue due to market rental reviews.

- \$0.3 million reduction in bathing box income with the last planned bathing box constructed and sold in 2019/20.
- Council resolved to continue the Metro Access program in support of vulnerable community members after external grant funding \$0.15 million was withdrawn
- Council resolved to implement smoking bans along the foreshore and has employed two additional Local Laws officers to enforce the bans \$0.12 million.
- Council resolved to increase Annual Community Grants based on \$2 per resident and Contingency Grants based on \$1 per resident increases in the community grants program by \$0.12 million.
- Council resolved to purchase carbon offsets \$0.17 million in order to meet its carbon neutrality commitment from 2020.
- The electricity budget has increased 19% due mainly to purchasing Large-Scale Generation Certificates (LGCs) through the Power Purchase Agreement (PPA), in line with Council's commitment to achieving carbon neutrality from 2020.
- Reduction in interest income \$0.34 million reflecting a reduction in cash rates and investment returns due to the ongoing impact of the COVID-19 pandemic.

Cost Shifting

Cost shifting occurs when Commonwealth and State programs transfer responsibilities to local government with insufficient funding or grants which don't keep pace with delivery costs.

Cost Shifting for Specific Services

1. Library Services - \$306k from 2011/12 to 2019/20
2. Maternal and Child Health - \$104k from 2011/12 to 2019/20
3. School Crossing Supervision - \$58k from 2011/12 to 2019/20

Statutory fee that prohibits full cost recovery

4. Planning fees (set by the State and have been frozen for most of the past 15 years)
5. Revenue foregone for the past 9 years is estimated to be \$13.9M if Council were allowed to fully recover the cost of providing planning services.

Levies

6. State Government landfill levy has increased from \$9 per tonne in 2008/09 to \$85.90 per tonne in 2020/21 and is projected to double to \$125.90 by 2022/23.
7. Total landfill levy for Bayside City Council is \$11.4M for the 12 years 2008/09 to 2019/20.
8. Animal registration levy - \$487k from 2011/12 to 2018/19.

Budget principles

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Existing fees and charges to be increased by 2% subject to statutory restrictions or market levels.
- Grants to be based on confirmed funding levels.
- New revenue sources to be identified where possible.
- Service levels to be maintained at 2019/20 levels with the aim to use less resources with an emphasis on innovation and efficiency.
- Salaries and wages to be based on current staff establishment.
- Contract labour to be minimised.
- Construction and material costs to increase in line with the Engineering Construction Index (refer 'Rawlinsons Australian Construction Handbook')
- New initiatives worth \$1.5 million to be deferred to 2021/22.
- Real savings in expenditure and increases in revenue identified in 2020/21 to achieve a 0.5% \$0.350 million efficiency dividend as well as reductions of \$1.2 million in discretionary spending in the first quarter of 2020/21 in response to the COVID-19 pandemic
- Operating revenues and expenses arising from completed 2019/20 capital projects to be included.

Long term strategies

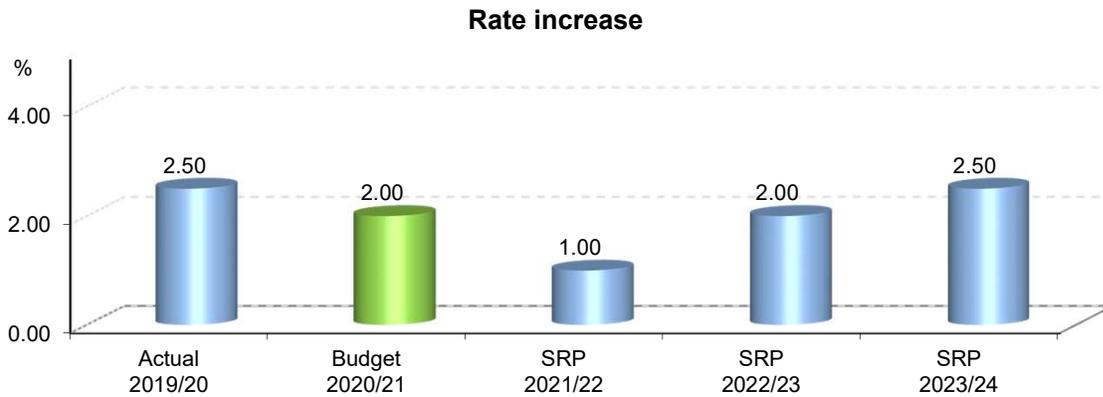
The budget includes consideration of a number of long term strategies and contextual information to assist Council to prepare the Budget in a proper financial management context. These are reported in the Strategic Resource Plan 2020-2024 and the Long Term Financial Plan 2020/21-2029/30.

Summary of financial position

Over the last four years Council has introduced a number of key financial strategies designed to improve its long term financial sustainability. This has Council well placed to cope with rate capping in the short to medium term. By saving \$7.3 million in the operating budget over the last 7 years through efficiency savings, without impacting service levels, Council has been able to increase its operating surpluses which in turn have then been used to aggressively pay off debt and increase the funds available in the capital budget. This was a deliberate strategy to enable Council to implement its vision to build a better Bayside and address past underinvestment in Bayside’s assets.

Key budget information is provided below about the rate increase, improvement in operating results, low cost increase in the delivery of services, strong cash position, increased capital works, and debt reduction. All of these indicators demonstrate a strong financial position which will allow Council to deliver its commitments in the Council Plan and will be required to be maintained in order to enable Council to remain financially sustainable in the longer term.

Total rates and charges

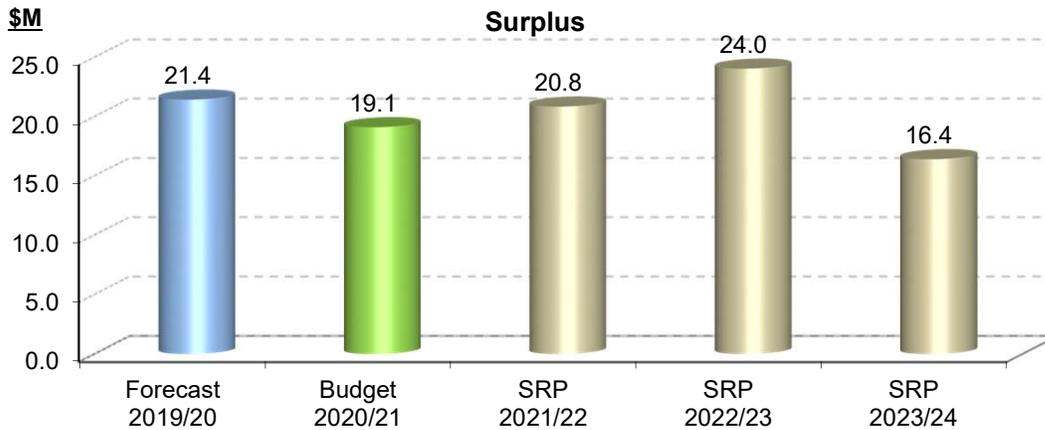


It is proposed that the average general rate and municipal charge increase by 2% for the 2020/21 year in accordance with the rate cap set by the Minister for Local Government, raising \$86.832 million, including \$0.357 million generated from supplementary rates.

The budget includes net waste service charge income of \$13.499 million which is an increase in revenue of \$0.176 million compared to 2019/20. The resulting waste charge increase of 1% for 2020/21 reflects the increased cost of providing waste services in the 2020/21 budget, mainly driven by an increase in the State Government Landfill Levy offset by the removal of one off implementation costs associated with the introduction of the food waste into green bin initiative in 2019/20.

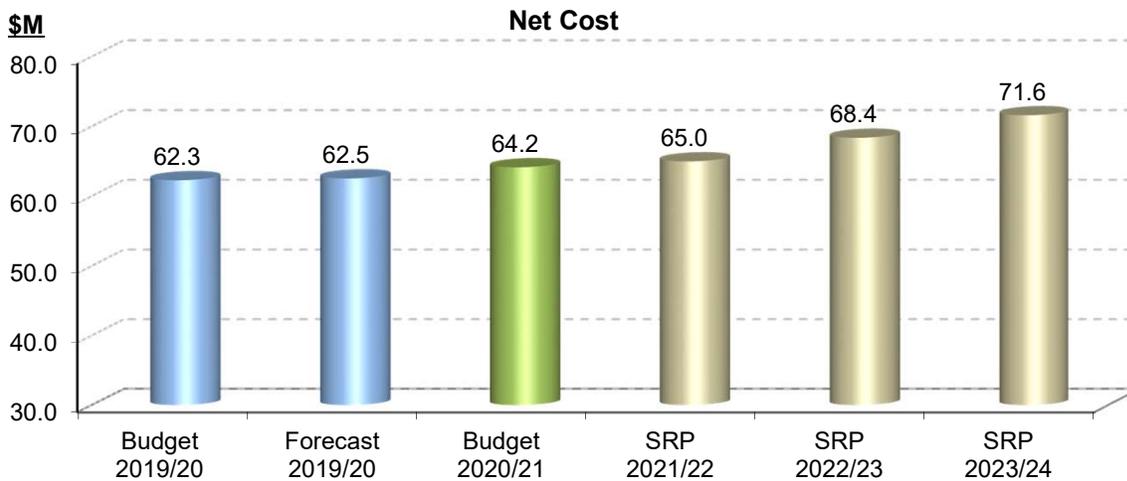
Council will continue to offer an incentive for prompt payment of rates which is expected to result in \$0.2 million of discounts provided.

Comprehensive Operating Result



The expected Comprehensive Operating Result for the 2020/21 year is a surplus of \$19.099 million, which is a decrease of \$2.2 million from 2019/20. The decrease is due largely to one off costs associated with the Council elections in 2020/21 as well as the profit on sale of property recognised in 2019/20.

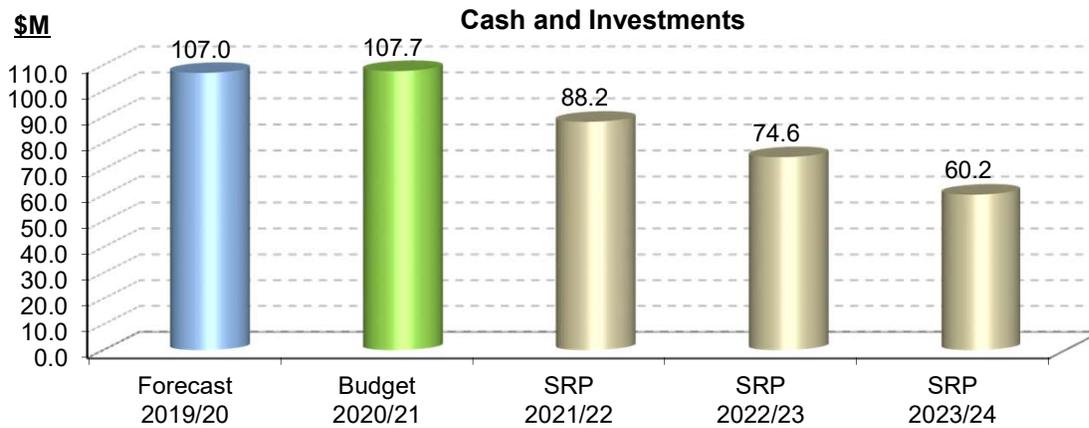
Services



The net cost of services delivered to the community for the 2020/21 year is expected to be \$64.2 million which is an increase of 3% over the 2019/20 budget.

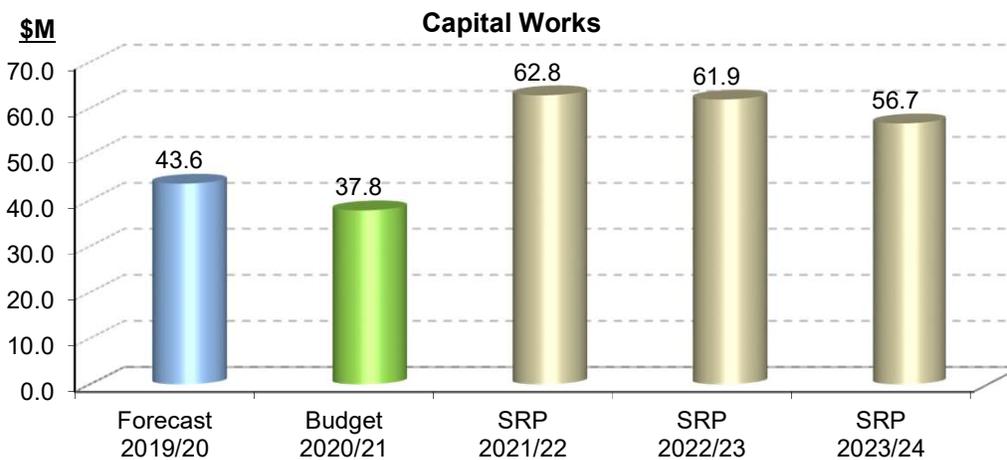
When the growth in the number of rateable properties of 1% has been taken into account there is an underlying increase in the cost of services of 2% year on year. This has been achieved through the identification of \$0.352 million, 0.5% in savings during the 2019/20 budget process. For the 2019/20 year, service levels have been maintained however the New Initiatives program worth \$1.5 million proposed for the 2020/21 year have been deferred and an additional savings target in discretionary spend has been set for the first quarter of 2020/21 to mitigate the expected \$2.7 million reduction in other revenue due to the impact of the COVID-19 pandemic.

Cash and investments



Cash and investments are expected to increase by \$0.7 million during the year to \$107.7 million as at 30 June 2021. Cash reserves are expected to decrease by \$46.8 million over the next four years as the capital program is delivered. A strong cash position will be maintained over the term of the Council's Strategic Resource Plan.

Capital works

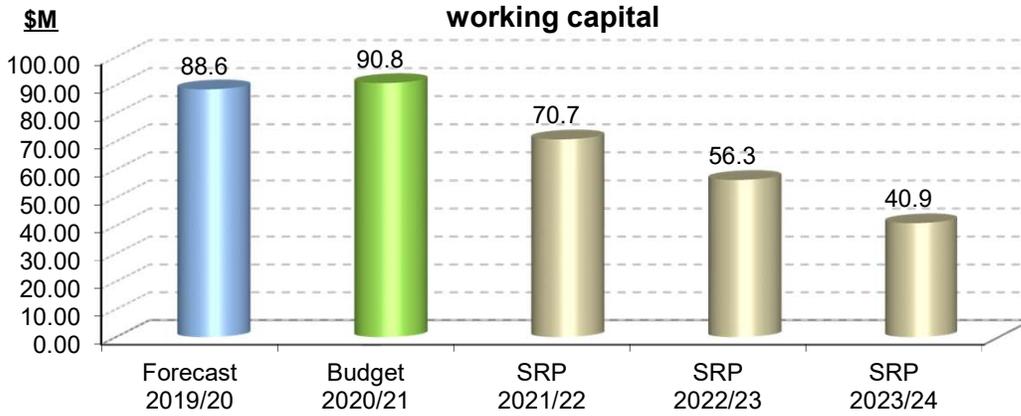


The capital works program for the 2020/21 year is expected to be \$37.8 million of which, \$1.1 million will be funded by external grants, with the balance of \$36.7 million funded by Council.

The capital expenditure program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project. This year's program includes \$12.4 million to be spent on buildings including \$4.9 million on the design and construction of 6 sporting pavilions including Donald McDonald Reserve and the AW Oliver. Council will continue the design and planning for the Dendy Street Beach pavilion, the Bayside Netball Centre and the Fern Street early years integration children's centre with significant investment foreshadowed in the strategic resource plan once design, planning and legal issues are resolved. Works will also continue on the Masonic Hall redevelopment which is due for completion in 2021/22 and the Brighton Recreation centre which is due for completion in 2022/23. Design works for the renewal of the Black Rock Lifesaving club will be finalised in 2020/21 with construction due to commence in 2021/22. \$12.866 million will be invested in Parks, Open Space and Streetscapes with \$4.686 million on playgrounds including the renewal of the Thomas Street playground, \$2.613 million on the replacement of the Sandringham Athletics track, and \$0.721 million on the implementation of the Elsterwick Park Nature Reserve masterplan and \$0.799 million on the Elsterwick Park South Sportsground and Lighting upgrade.

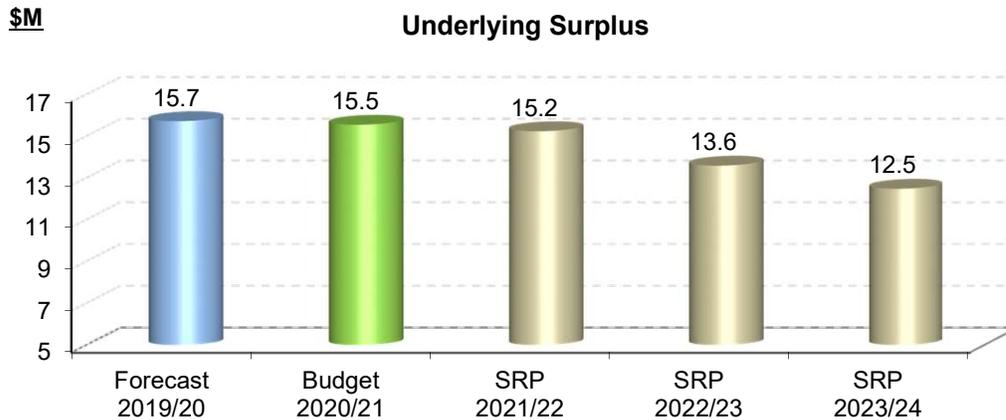
Refer also Section 3 for the Statement of Capital Works and Section 4.5 for details of the capital budget.

Financial position



Council maintains a strong working capital position due to its strong cash reserves. Net current assets (working capital) will increase by \$2.2 million to \$90.8 million as at 30 June 2021. This is mainly due to the timing of the delivery of capital projects. The working capital ratio reduces in future periods as cash reserves are used to fund major capital projects.

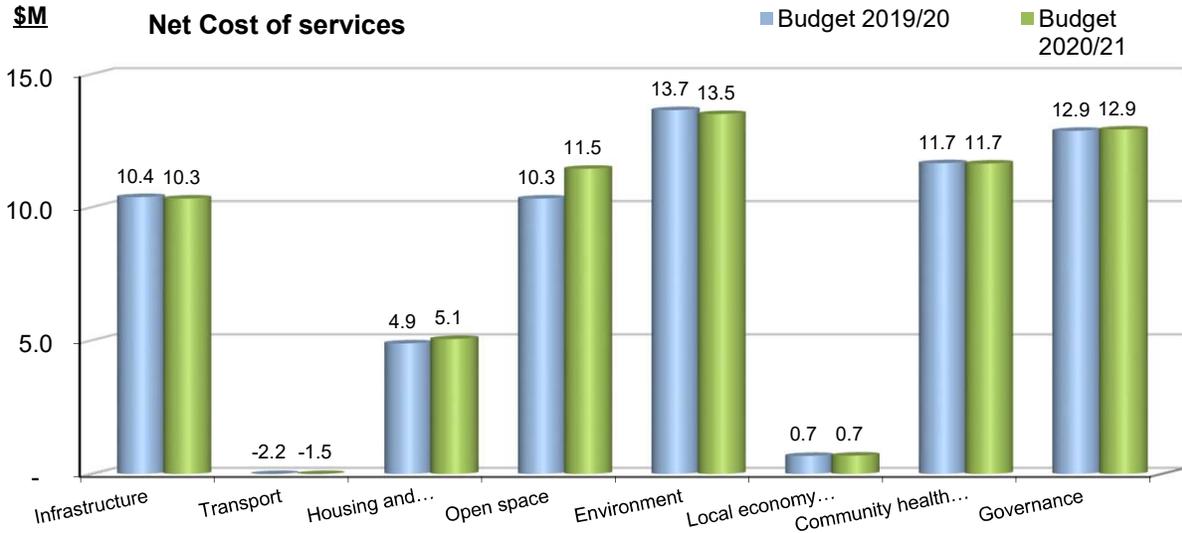
Financial sustainability



The underlying result is the net surplus adjusted for non-recurrent capital grants, non-monetary asset contributions, and capital contributions from other sources. It is a measure of financial sustainability and Council’s ability to achieve its service delivery objectives as it is not impacted by capital income items which can often mask the operating result.

The underlying result, which is a measure of financial sustainability, shows a reducing surplus stabilising at just under \$12.5 million from 2023/24. The adjusted underlying result for the 2020/21 year is a surplus of \$15.5 million which has been maintained from the 2019/20 year.

Strategic objectives



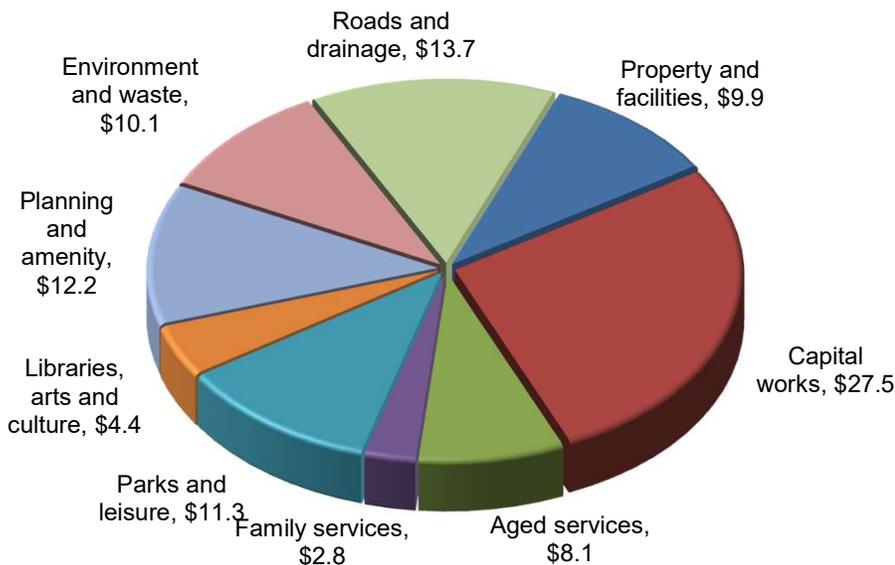
The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan.

The above graph shows the level of funding allocated in the budget to achieve the strategic objectives as set out in the Council Plan for the 2020/21 year.

The services that contribute to these objectives are set out in Section 2.

Council expenditure allocations

The chart below provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council spends. Council overheads, governance costs and administrative costs are allocated to our external facing services using an internal overhead allocation model.

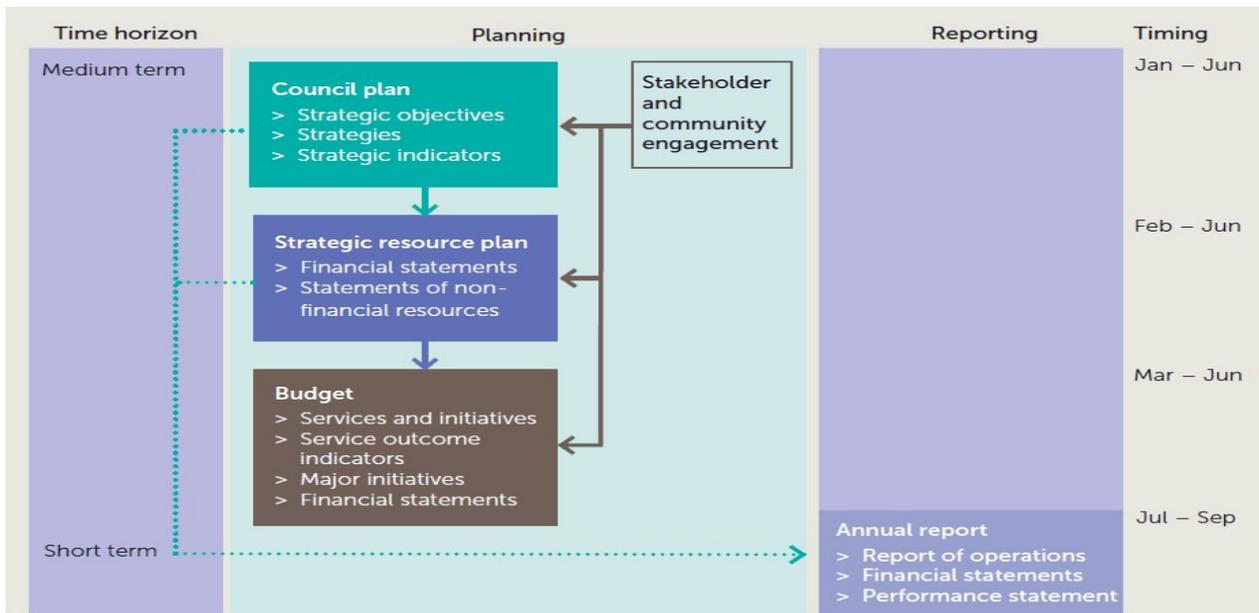


1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

In addition to the above, Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

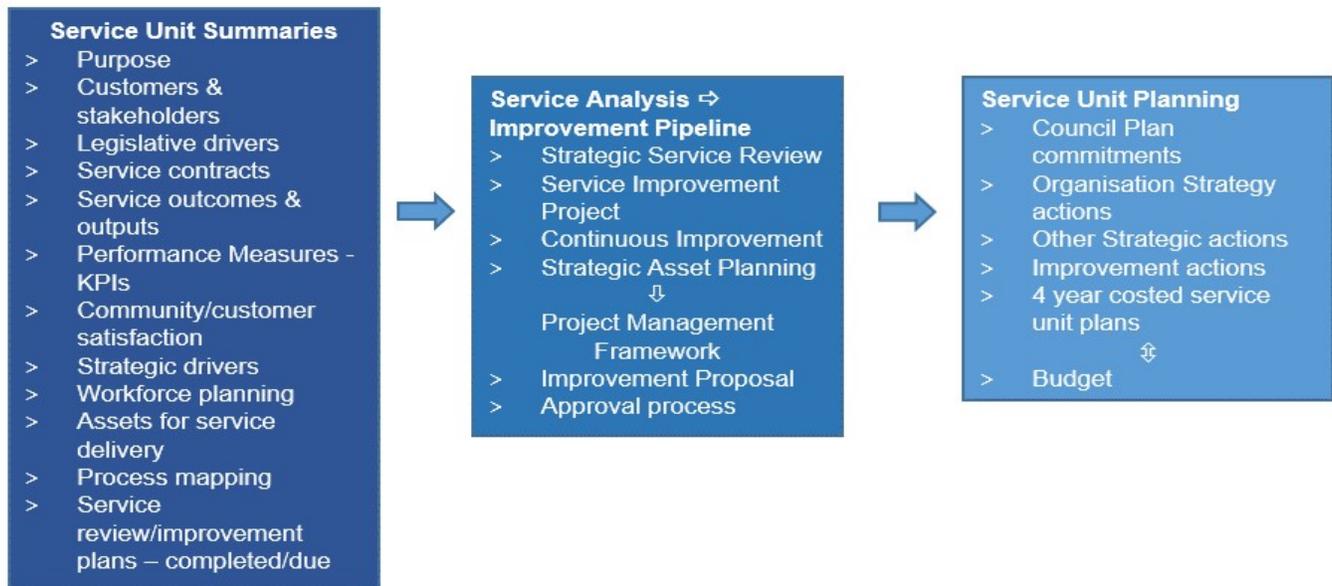
In 2017/18, the organisation commenced the transition from annual department plans to four-year costed service plans. Telling the "value story" of Council to our community is more relatable and constant at the "service" level rather than the department level. The new approach to service planning has a number of benefits, including:

- increasing the opportunities for organisational collaboration
- better alignment to achieving strategic outcomes
- improving the ability to plan for resource requirements
- streamlining and simplifying the planning process

Service reviews and service improvement

Council is committed to continuously improving the way that we work to demonstrate public value to our community. We use different improvement initiatives to address and prioritise improvement opportunities, such as through service planning, service reviews, process mapping and service improvement projects. Where identified, Council undertakes strategic service reviews that are underpinned by best value principles and the Bayside's Strategic Planning Framework, to ensure that services are:

- relevant to community needs
- financially sustainable
- being delivered efficiently and effectively to provide public value



1.2 Our purpose

Our vision 'making Bayside a better place'

Bayside City Council's adopted purpose is to work together with the community to 'make Bayside a better place.'

Our mission

Our aim, as an organisation, is to:

- build and participate in partnerships
- demonstrate leadership to empower the community to achieve their aspirations
- adapt to challenges and changes in our internal and external environments
- advocate and influence decision makers
- strive for organisational excellence and professionalism
- respond in a strategic manner
- actively engage people
- deliver a range of appropriate and well-planned services.

Our values

Bayside City Council has a clear strength in the bond and affinity between its Councillors, the community and staff. Staff support the community leadership and governance role of Councillors, and work together to achieve the commitments of the Council Plan. Having all Bayside City Council staff practise the following organisational values enhances the quality of this partnership:

Values	Behaviours
Respect each other	<ul style="list-style-type: none"> • I value others and their contributions. • I ask and listen to understand. • I treat others with fairness, dignity and care.
Own it	<ul style="list-style-type: none"> • I take responsibility for my actions. • I see it through. • I make it happen.
Work together	<ul style="list-style-type: none"> • We collaborate within and across teams. • We set each other up for success. • We share information generously. • We care about the flow on impact of our work.
Find better ways	<ul style="list-style-type: none"> • We are curious about our community's changing needs. • We encourage breakthrough ideas and new approaches. • We make courageous decisions. • We are open to learning.

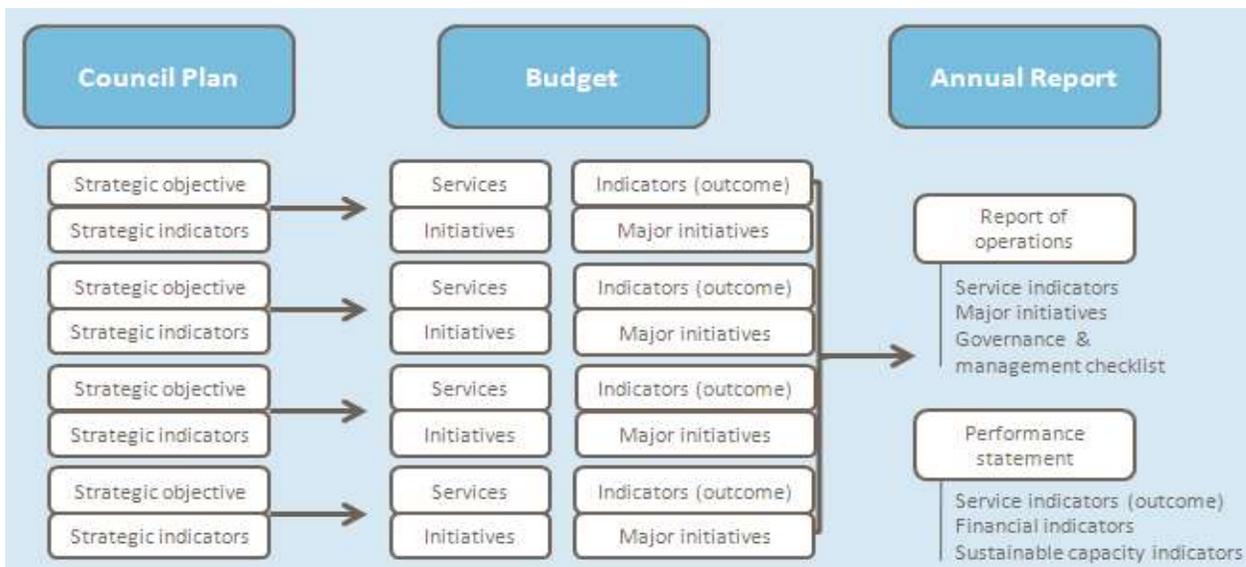
1.3 Strategic objectives

Council delivers services and initiatives under 35 major service categories. Each contributes to the achievement of one of the eight Goals as set out in the Council Plan for the years 2017-2021. The following table lists the eight Goals as described in the Council Plan.

Goals	Description
1. Infrastructure	Council will work together with the Bayside community to plan and deliver community infrastructure that responds to the changing needs of the Bayside community.
2. Transport	Sustainable transport is the mode of choice, facilitated through the creation of a well-connected, safe, accessible and convenient transport system that positively contributes to a strong economy, the health and wellbeing of the community and a low carbon future within Bayside.
3. Housing and neighbourhoods	Neighbourhood housing development across Bayside will respect and enhance Bayside’s valued built and natural heritage and neighbourhood character. New housing growth will be focused on identified activity centres, demonstrating strong environmental credentials and providing a range of housing types to accommodate changing community needs.
4. Open space	We will work together to build our open space network to support biodiversity, improve health and wellbeing and community connections, and provide access for current and future generations.
5. Environment	Council and the Bayside community will be environmental stewards, taking action to protect and enhance the natural environment, while balancing appreciation and use with the need to protect natural assets for future generations.
6. Local economy and activity centres	Bayside will be an attractive place to live and work, with new growth and investment in the local economy and business community increasingly structured around innovative, knowledge and service oriented enterprises.
7. Community health and participation	Bayside’s community will be supported and engaged to live an active and healthy lifestyle regardless of age, geographical location, personal circumstance or physical ability.
8. Governance	Bayside will enjoy strong and effective democratic representation from its Council and responsive and financially responsible services and facilities that meet community needs.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2019/20 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council’s operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



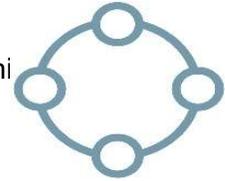
Source: Department of Environment, Land, Water and Planning

Services for which there are prescribed performance indicators to be reported on in accordance with the Regulations are shown in **bold** and underlined in the following sections.

The Major initiatives and initiatives are made up of key projects delivered as part of the capital program, new initiatives program or operating budget.

2.1 Goal 1: Infrastructure

Council will work together with the Bayside community to plan and deliver community infrastructure that responds to the changing needs of the Bayside community.



Strategic objectives

We want a Bayside where infrastructure:

- Is fit for purpose for today and into the future
- Is innovative, environmentally sustainable, and reflects the local character of the area
- Is safe, accessible, adaptable and is highly utilised, providing high levels of value

Operating Services

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Asset management	This service ensures the long-term, sustainable management of Council's infrastructure based services, a safe and efficient roads network, quality urban places and protection and advocacy of public assets.	1,784 (133) 1,651
Building maintenance	This service delivers ongoing building maintenance work to ensure Council buildings are accessible and safe and meet the needs of both Council and the Bayside community.	2,346 (0) 2,346
Capital projects	The service undertakes design, tendering, contract management and supervision of various works within Council's capital works program.	2,982 (396) 2,586
Infrastructure maintenance	This service delivers maintenance work and improvements to Council's infrastructure and assets to meet the needs of the Bayside community.	3,777 (25) 3,752

Major Initiatives

- Obtain planning approval and commence construction of the Fern Street Integrated Children’s Centre. (\$284,000)
- Complete the design and approvals (Planning and Heritage) phase and commence the refurbishment of the Sandringham Masonic Hall for fit for purpose community use. (\$1.5M)
- Construction of two new public toilets as identified within the Public Toilet Strategy:
Thomas Street Reserve – (\$344,000) and Green Point – (\$240,000)
- Complete the construction of one redeveloped pavilion: (AW Oliver Reserve)
- Reconstruction of the Sandringham Athletics Track – (\$2.6M)
- Construct and complete the development of the Thomas Street Reserve Regional Inclusive Playground – (\$2.9M)
- Complete the design phase for the Beaumaris Arts Centre redevelopment. (\$113,000)

Initiatives

- Complete the design phase for pavilion redevelopment at the following locations:
 - Sillitoe Reserve (\$790,000)
 - Beaumaris Reserve Sports Pavilion (\$804,000)
 - Elsternwick Park south Oval 4 – (\$220,000)

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.

2.2 Goal 2: Transport

Sustainable transport is the mode of choice, facilitated through the creation of a well-connected, safe, accessible and convenient transport system that positively contributes to a strong economy, the health and wellbeing of the community and a low carbon future within Bayside.



Strategic objectives

We want a Bayside where:

- Transport is safe, frequent and connected to other modes of transport, such as bike or walking trails, to reduce the reliance on cars
- Transport options meet the needs of the community
- Transport in various modes are explored, and appropriate parking facilities at train stations and shopping centres that reflect shifting demand, such as increases in public transport use, electric vehicles, and plans for the future of driverless vehicles

Operating Services

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Local laws (inc. parking and appeals)	This service protects the safety and amenity of our community through the provision and administration of relevant laws and regulations, parking enforcement services and community education for those who live, work and visit Bayside.	4,767 <u>(6,886)</u> (2,119)
Traffic and transport	This service works to deliver a transport system meets the needs of the community through well-connected, safe, accessible and convenient transport options that positively contribute to a strong economy local amenity, the health and wellbeing of the community and a low carbon future.	638 <u>0</u> 638

Major Initiatives

- Construct the Thomas Street Pedestrian signals (\$137,000)
- Provide bicycle parking in public locations where there is an identified need such as shops libraries and sports clubs (\$148,000)

Initiatives

- Implement the Bicycle Facilities Improvement program across the municipality.

2.3 Goal 3: Housing and neighbourhoods

Neighbourhood housing development across Bayside will respect and enhance Bayside’s valued built and natural heritage and neighbourhood character. New housing growth will be focused on identified activity centres, demonstrating strong environmental credentials and providing a range of housing types to accommodate changing community needs.



Strategic objectives

We want a Bayside where:

- Housing and neighbourhoods are protected and significant development is directed to specified and planned activity centres and strategic locations, providing a transition to surrounding residential areas and incorporating improved infrastructure and open space
- Housing and neighbourhood character, streetscapes and heritage is respected and enhanced, and the community has a strong connection to place.
- Housing and neighbourhoods are complemented with village-style activity centres, combining retail at ground floor with increased opportunities for apartment-style living above
- Development contributes to a high visual amenity, is ecologically sustainable, demonstrates high quality compliant design, and responds to the streetscape and neighbourhood context
- A range of housing types is provided to accommodate the changing needs of the community, enabling people to age in place and providing opportunities for young adults and families to live and remain in the municipality

Operating Services

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Building surveying (inc. asset protection)	This service provides statutory building and asset protection services to the Council and the community including assessment and processing of report and consent applications, enforcing buildings acts, regulations and local laws to ensuring compliance of buildings, structures, pools. This service also ensures Council assets are protected.	1,737 <u>(1,580)</u> 157
Investigations	This service protects and enhances Bayside’s neighbourhood amenity, natural environment, built form and heritage places while maintaining public safety through seeking compliance with the use and development of land as prescribed in regulations; supporting local businesses to provide safe and accessible footpath trading; assessing vegetation control and tree removal applications.	945 <u>(72)</u> 873

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Statutory planning	This service provides statutory planning for the community through exercising acts and regulations, protecting neighbourhood and landscape character, determination of planning applications and requests, planning for the future of Bayside through implementation of the Bayside Planning Scheme, as well as providing a General Information Service.	4,516 <u>(2,069)</u> 2,447
Urban places design	This service provides high quality, comfortable, attractive, vibrant and unique urban places that are the hubs of our community that people are proud of, foster economic prosperity and exchange to improve social wellbeing and connection.	276 <u>0</u> 276
Urban strategic planning	This service prepares policies and strategies relating to land use planning and development issues. The service monitors the Bayside Planning Scheme as well as preparing major policy documents shaping the future of the city. It also prepares and processes amendments to the Bayside Planning Scheme and carries out research on demographic, urban development, economic, environmental and social issues affecting Council.	1,311 <u>(4)</u> 1,307

Major Initiatives

- Council adoption of the proposed Planning Scheme Amendment to introduce mandatory height controls for the Bayside Small Neighbourhood Activity Centres subject to the Minister for Planning’s approval.
- Council adoption of the proposed Planning Scheme Amendment to implement the relevant recommendations of the Pennydale Structure Plan into a Planning Policy.
- Investigate the Home for Homes initiative to deliver social and affordable housing outcomes through the Planning Application process.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council’s decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100

2.4 Goal 4: Open space

We will work together to build our open space network to support biodiversity, improve health and wellbeing and community connections, and provide access for current and future generations.



Strategic objectives

We want a Bayside where:

- Open space is protected, beaches are clean and accessible and competing interests are balanced
- Open space has a mix of quality formal and informal recreation space and bushland, that is well used, connected and distributed across the municipality

Operating Services

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Open space	This service develops open space planning and policy. It also provides quality services in open space management, tree management and foreshore cleansing.	11,984 <u>(529)</u> 11,455

Major Initiatives

- Commence the construction of Phase 1 of the Elsternwick Park Nature Reserve – (\$721,000)

Initiatives

- Continue the implementation of the identified actions within the adopted foreshore masterplans:
 - Brighton Beach to Ferdinando Gardens, (\$185,000)
 - Sandringham Beach and Gardens, (\$271,000)
 - Black Rock Foreshore (\$95,000)
 - Red Bluff to Half Moon Bay (\$274,000)
 - Foreshore Protection – North Road to Head Street (\$322,000)

2.5 Goal 5: Environment

Council and the Bayside community will be environmental stewards, taking action to protect and enhance the natural environment, while balancing appreciation and use with the need to protect natural assets for future generations.



Strategic objectives

We want a Bayside where:

- Erosion is minimised and managed on our foreshore cliffs and beaches
- Our environmental impact is decreased through reduced community waste and efficient water and energy usage in Council operations
- Council and the Bayside community leads the way in environmental citizenship
- We protect and enhance Bayside’s tree canopy and vegetation on public and private land

Operating Services

Service area	Description of services provided	Expenditure
		(Revenue)
		Net Cost
		\$'000
Environmental sustainability	This service develops environmental policy and provides sustainability initiatives for the Bayside community..	822 <u>0</u> 822
Waste management	This service provides quality waste collection and waste minimisation education for the Bayside community.	13,080 <u>(392)</u> 12,687

Major Initiatives

- Implement energy efficiency and renewable energy initiatives at 4 Council buildings per year.
- Purchase carbon offsets to maintain verified carbon neutrality status for Council’s operations.
- Develop a Climate Emergency Action Plan.
- Implement a Local Law smoking ban for all Bayside beaches and Ricketts Point Marine Sanctuary.

Initiatives

- Progress the establishment of an alternative waste processing facility in Melbourne’s south east in collaboration with the Melbourne Metropolitan Waste and Resource Recovery Group and other councils in the region.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

2.6 Goal 6: Local economy and activity centres

Bayside will be an attractive place to live and work, with new growth and investment in the local economy and business community increasingly structured around innovative, knowledge and service oriented enterprises.



Strategic objectives

We want a Bayside where:

- Shopping villages are vibrant, attractive and interesting places where the community comes together, providing a variety of innovative, dynamic and convenient services
- Shoppers and visitors feel safe in local shopping strips, both day and night
- Local opportunities for business and employment are protected and enhanced, and opportunities for economic innovation are embraced
- Access to transport options is convenient and parking encourages local shopping

Operating Services

Service area	Description of services provided	Expenditure
		(Revenue)
		Net Cost
		\$'000
Economic development and tourism	The economic development and tourism service works to strengthen Bayside as a tourism destination and assists the organisation to facilitate an environment that is conducive to growing a sustainable local business sector, providing opportunities for local residents to improve their skill levels and access to employment.	750 <u>(61)</u> 689

Major Initiatives

- Award the works contract and commence the delivery of the Dendy Street Beach Masterplan including the lifesaving pavilion (subject to Supreme Court Action)

Initiatives

- Continue to implement initiatives within the Graffiti Management Plan 2018.

2.7 Goal 7: Community health and participation

Bayside’s community will be supported and engaged to live an active and healthy lifestyle regardless of age, geographical location, personal circumstance or physical ability.



Strategic objectives

We want a Bayside where:

- The community is healthy, active and feels safe
- The community engages in advocacy, transparent decision making and is part of the solution
- We encourage and acknowledge community volunteering
- There is a focus on gender equity in decision making

Operating Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Aged and disability services	This service provides a range of home and community care services for frail older residents, residents with disabilities and their carers to support them to remain independent and safe at home. The service also works with individual older people and with senior's groups to increase socialisation opportunities and to identify and action areas of importance to older people and their carers.	10,080 <u>(7,005)</u> 3,076
Animal management	This service provides animal management services and community education for the Bayside community.	744 <u>(1,296)</u> (552)
Arts and culture	This service provides a range of arts and cultural programs and participation opportunities to preserve and promote our heritage and culture and aims to inspire and stimulate the imagination.	879 <u>(15)</u> 864
Community wellbeing	This service analyses demographic and social data and prepares policies, plans and strategies that promote community health and wellbeing.	1,177 <u>0</u> 1,177
Environmental health and food safety	This service protects the safety and amenity of our community through the provision of environmental health and food safety services for those who live, work and visit Bayside.	953 <u>(498)</u> 455
Family services	This service provides and supports family oriented services including kindergartens, playgroups, a toy library, maternal and child health and immunisation.	2,334 <u>(756)</u> 1,578

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Libraries	This service contributes to the quality of life in Bayside by providing library services at four locations and a wide range of public library programs to promote literacy, provide information, and encourage socialisation, development and wellbeing.	3,829 (727) 3,102
Recreation and events	This service supports sporting clubs to provide spaces and opportunities to encourage and support active, healthy and inclusive communities and works with community groups to provide a range of community celebrations and events.	1,044 (440) 604
School crossings	This service protects the safety and amenity of our community through the provision of school crossing services.	915 (359) 556
Youth services	This service provides youth programs, counselling support and events for young people who live and study in Bayside.	838 (47) 792

Major Initiatives

- Undertake the development of the Wellbeing Plan (The Wellbeing for All Ages and Abilities Plan) 2021-2025
- Commence a review of the Bayside City Council Local Law No: 2 Neighbourhood Amenity.
- Implement the commissioning of 1 Public Art piece within the municipality

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100

2.8 Goal 8: Governance

Bayside will enjoy strong and effective democratic representation from its Council and responsive and financially responsible services and facilities that meet community needs.



Strategic objectives

We want an organisation:

- That is financially sustainable
- That is well managed and delivers great services
- In which decision making is open, transparent and informed by representative community views
- In which effective partnerships are developed to deliver improved liveability for the community
- That has relevant models for ownership and governance of Council facilities

Operating Services

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Chief Executive and Executive Team	This area includes the Chief Executive Officer, Directorates and associated support which cannot be easily attributed to the direct service provision areas.	2,257 0 2,257
Financial Services	This service predominantly provides financial based services to both internal and external customers including the management of Council's finances, management of Council fleet vehicles, raising and collection of rates and charges and valuation of properties throughout the municipality.	3,113 (6,071) (2,958)
Information Services	This service provides, supports and maintains reliable and cost effective communications, computing and records information systems. The service manages information technology infrastructure for Council staff enabling them to deliver services in a smart, productive and efficient way.	5,621 0 5,621
Strategy and performance	This service supports the organisation to build capability, drive alignment and ensure accountability to deliver sustainable services through enhancing leadership and culture, measurement and reporting, strategy and policy, service planning, continuous improvement and innovation.	1,058 0 1,058
Governance	This service includes the Mayor and Councillors and ensures that through good policy process, the Council and Councillors meet all of their individual and collective statutory obligations with transparency and integrity and that the Councillors are properly supported in their role.	2,289 (2) 2,287

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Commercial Services	This service facilitates procurement and purchasing, property leasing, property sales, acquisitions, risk, safety and insurance claims for Council.	3,255 (4,377) (1,122)
Communications and community engagement	This service is responsible for the management and provision of advice on internal and external communications and to ensure that Council effectively communicates and engages the Bayside community and stakeholders. It also provides research and information about community needs to all Council departments.	1,870 0 1,870
Customer experience	This service acts as the main customer interface for Council and provides excellence in customer service to the Bayside community.	1,955 (2) 1,953
Human resources	The service provides human resource services for the organisation, including industrial relations, payroll services, and employee learning and development.	1,451 0 1,451
Enterprise Project Management Office	This service maintains a fit for purpose Enterprise Project Management Framework and Project Management System. It provides project reporting, project management framework and system training, and project planning facilitation services to improve the project management capability for Council.	513 0 513

Major Initiatives

- Review and adopt Council's Long Term Financial Plan
- Deliver Year 2 activities of the Digital 24 month Roadmap
- Finalise the development of a Community Vision for Bayside.
- Conduct of the 2020 Council Election process in conjunction with the VEC.

Initiatives

- Develop and implements a comprehensive Councillors' Induction Program.
- Develop the 2021-2025 Council Plan
- Implement legislative changes as a result of the new Local Government Act.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

2.9 Reconciliation with budgeted operating result

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Infrastructure	10,335	10,889	(554)
Transport	(1,481)	5,405	(6,886)
Housing and neighbourhoods	5,060	8,785	(3,725)
Open space	11,455	11,984	(529)
Environment	13,509	13,902	(392)
Local economy and activity centres	689	750	(61)
Community health and participation	11,651	22,792	(11,142)
Governance	12,932	23,383	(10,451)
Total services and initiatives	64,150	97,890	(33,741)
Expenses added in:			
Depreciation	21,063		
Deficit before funding sources	85,213		
Funding sources added in:			
Rates and charges revenue	(86,961)		
Waste charge revenue	(13,499)		
Capital Income	(3,852)		
Profit on disposal of fixed assets	0		
Total funding sources	(104,312)		
Operating (surplus) for the year	(19,099)		
Less			
Non recurrent capital grants	800		
Capital contributions	2,750		
Underlying (surplus) for the year	(15,549)		

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2020/21 has been supplemented with projections to 2023/24 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government Planning and Reporting regulations 2014*.

Comprehensive Income Statement
Balance Sheet
Statement of Changes in Equity
Statement of Cash Flows
Statement of Capital Works
Statement of Human Resources

Pending Accounting Standards

The 2020-21 budget has been prepared based on the accounting standards applicable at the date of preparation. It has been updated to include the impact of AASB 16 *Leases*, AASB 15 *Revenue from Contracts with Customers* and AASB 1058 *Income of Not-for-Profit Entities*, but pending accounting standards that will be in effect from the 2020-21 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2020-21 financial statements, not considered in the preparation of the budget include:

AASB 1059 *Service Concession Arrangements: Grantors*

3.1 Comprehensive Income Statement

For the four years ending 30 June 2024

	NOTES	Forecast	Budget	Strategic Resource Plan Projections		
		Actual 2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Income						
Rates and charges	4.1.1	98,088	100,460	102,467	105,630	109,276
Statutory fees and fines	4.1.2	6,971	7,208	8,979	9,158	9,387
User fees	4.1.3	7,381	7,560	8,533	8,704	8,922
Grants - Operating	4.1.4	10,804	10,673	10,780	10,996	11,271
Grants - Capital	4.1.4	1,612	1,102	2,102	7,002	302
Contributions - monetary - Operating	4.1.5	113	105	106	108	111
Contributions - monetary - Capital	4.1.5	2,910	2,750	3,805	3,761	3,919
Rental income	4.1.6	3,656	3,961	4,001	4,081	4,183
Interest income	4.1.6	2,791	2,450	2,263	1,889	1,655
Other income	4.1.6	2,057	1,783	1,774	1,809	1,854
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		1,556	0	0	0	0
Total income		137,939	138,052	144,810	153,138	150,880
Expenses						
Employee costs	4.1.7	46,231	47,830	49,332	50,899	52,516
Materials and services	4.1.8	48,546	48,140	50,730	52,824	55,046
Depreciation	4.1.9	18,669	19,571	20,953	22,236	23,634
Amortisation - intangible assets	4.1.10	718	721	775	906	1,007
Amortisation - right of use assets	4.1.11	801	771	811	828	849
Bad and doubtful debts	4.1.12	1,070	839	860	882	904
Finance costs - leases	4.1.12	61	61	61	61	61
Other expenses	4.1.12	414	1,020	445	454	465
Total expenses		116,510	118,953	123,967	129,090	134,482
Surplus/(deficit) for the year		21,429	19,099	20,843	24,048	16,398
Total comprehensive result		21,429	19,099	20,843	24,048	16,398

3.2 Balance Sheet

For the four years ending 30 June 2024

	NOTES	Forecast	Budget	Strategic Resource Plan Projections		
		Actual 2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Assets						
Current assets						
Cash and cash equivalents		2,946	2,157	2,215	2,071	2,655
Trade and other receivables		6,111	6,100	6,574	6,847	6,972
Other financial assets		101,027	105,527	86,027	72,527	57,527
Inventories		105	108	111	114	117
Non-current assets - as held for sale		2,619	0	0	0	0
Other assets		1,687	1,638	1,711	1,752	1,806
Total current assets	4.2.1	<u>114,495</u>	<u>115,530</u>	<u>96,638</u>	<u>83,311</u>	<u>69,077</u>
Non-current assets						
Trade and other receivables		185	189	193	199	206
Other financial assets		3,230	230	230	230	230
Property, infrastructure, plant & equipment		3,355,192	3,374,634	3,415,167	3,453,427	3,484,651
Intangible assets		4,360	4,996	5,575	6,048	6,861
Right of Use Asset - Leases		1,374	1,404	1,364	1,347	1,326
Total non-current assets		<u>3,364,341</u>	<u>3,381,453</u>	<u>3,422,529</u>	<u>3,461,251</u>	<u>3,493,274</u>
Total assets	4.2.1	<u><u>3,478,836</u></u>	<u><u>3,496,983</u></u>	<u><u>3,519,167</u></u>	<u><u>3,544,562</u></u>	<u><u>3,562,351</u></u>
Liabilities						
Current liabilities						
Trade and other payables		11,307	9,432	9,877	10,280	10,710
Trust funds and deposits		4,546	4,669	4,795	4,924	5,056
Provisions		9,375	9,926	10,487	11,063	11,650
Lease Liabilities		714	728	736	750	769
Total current liabilities	4.2.2	<u>25,942</u>	<u>24,755</u>	<u>25,895</u>	<u>27,017</u>	<u>28,185</u>
Non-current liabilities						
Provisions		1,200	1,442	1,691	1,947	2,210
Lease Liabilities		683	676	629	597	557
Total non-current liabilities	4.2.2	<u>1,883</u>	<u>2,118</u>	<u>2,320</u>	<u>2,544</u>	<u>2,767</u>
Total liabilities		<u>27,825</u>	<u>26,873</u>	<u>28,214</u>	<u>29,561</u>	<u>30,952</u>
Net assets		<u><u>3,451,011</u></u>	<u><u>3,470,110</u></u>	<u><u>3,490,953</u></u>	<u><u>3,515,001</u></u>	<u><u>3,531,399</u></u>
Equity						
Accumulated surplus		908,735	940,564	984,316	1,020,485	1,046,461
Reserves	4.3.1	2,542,276	2,529,546	2,506,637	2,494,516	2,484,938
Total equity		<u>3,451,011</u>	<u>3,470,110</u>	<u>3,490,953</u>	<u>3,515,001</u>	<u>3,531,399</u>

3.3 Statement of Changes in Equity
For the four years ending 30 June 2024

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2020 Forecast Actual					
Balance at beginning of the financial year		3,429,582	892,911	2,470,590	66,081
Surplus/(deficit) for the year		21,429	21,429	0	0
Transfer to other reserves		0	(8,898)	0	8,898
Transfer from other reserves		0	3,293	0	(3,293)
Balance at end of the financial year		3,451,011	908,735	2,470,590	71,686
2021					
Balance at beginning of the financial year		3,451,011	908,735	2,470,590	71,686
Surplus/(deficit) for the year		19,099	19,099	0	0
Transfer to other reserves	4.3.1	0	(3,762)	0	3,762
Transfer from other reserves	4.3.1	0	16,492	0	(16,492)
Balance at end of the financial year	4.3.2	3,470,110	940,564	2,470,590	58,956
2022					
Balance at beginning of the financial year		3,470,110	940,564	2,470,590	58,956
Surplus/(deficit) for the year		20,843	20,843	0	0
Transfer to other reserves		0	(3,536)	0	3,536
Transfer from other reserves		0	26,445	0	(26,445)
Balance at end of the financial		3,490,953	984,316	2,470,590	36,047
2023					
Balance at beginning of the financial year		3,490,953	984,316	2,470,590	36,047
Surplus/(deficit) for the year		24,048	24,048	0	0
Transfer to other reserves		0	(3,161)	0	3,161
Transfer from other reserves		0	15,282	0	(15,282)
Balance at end of the financial		3,515,001	1,020,485	2,470,590	23,926
2024					
Balance at beginning of the financial year		3,515,001	1,020,485	2,470,590	23,926
Surplus/(deficit) for the year		16,398	16,398	0	0
Transfer to other reserves		0	(3,011)	0	3,011
Transfer from other reserves		0	12,589	0	(12,589)
Balance at end of the financial		3,531,399	1,046,461	2,470,590	14,348

3.4 Statement of Cash Flows

For the four years ending 30 June 2024

NOTES	Forecast	Budget	Strategic Resource Plan		
	Actual 2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	98,113	100,389	102,407	105,535	109,167
Statutory fees and fines	8,873	7,471	8,878	9,205	9,448
User fees	6,754	7,110	8,004	8,302	8,528
Grants - operating	10,792	10,781	10,886	11,104	11,381
Grants - capital	1,738	1,207	2,279	7,573	408
Contributions - monetary	3,053	2,884	3,950	3,908	4,070
Rental receipts	3,712	4,371	4,403	4,493	4,606
Interest received	3,676	2,133	2,227	1,907	1,667
Trust funds and deposits taken	1,400	1,470	1,544	1,621	1,702
Other receipts	1,975	1,947	1,936	1,969	2,015
Net GST refund	7,523	6,811	8,906	8,552	8,855
Employee costs	(47,402)	(47,125)	(48,616)	(50,165)	(51,767)
Materials and services	(61,331)	(57,673)	(60,641)	(62,907)	(64,842)
Trust funds and deposits repaid	(1,280)	(1,347)	(1,418)	(1,492)	(1,570)
Other payments	(451)	(1,112)	(485)	(495)	(507)
Net cash provided by operating activities	4.4.1	37,145	44,260	49,110	43,161
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(43,584)	(37,751)	(62,840)	(61,875)	(56,678)
Proceeds from sale of property, infrastructure, plant and equipment	4,620	0	0	0	0
Proceeds from the sale of term	0	0	19,500	13,500	15,000
Paymentst for term deposits	0	(1,500)	0	0	0
Net cash used in investing activities	4.4.2	(38,964)	(43,340)	(48,375)	(41,678)
Cash flows from financing activities					
Interest paid - lease liability	(61)	(61)	(61)	(61)	(61)
Repayment of lease liabilities	(778)	(794)	(801)	(818)	(838)
Net cash used in financing activities	4.4.3	(839)	(862)	(879)	(899)
Net increase/(decrease) in cash & cash equivalents		(2,658)	58	(144)	584
Cash and cash equivalents at the beginning of the financial year		5,604	2,157	2,215	2,071
Cash and cash equivalents at the end of the financial year		2,946	2,215	2,071	2,655

3.5 Statement of Capital Works

For the four years ending 30 June 2024

NOTES	Forecast	Budget	Strategic Resource Plan		
	Actual 2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Property					
Land	9	0	9,050	0	0
Total land	9	0	9,050	0	0
Buildings	14,427	9,602	32,243	39,263	37,429
Building improvements	2,341	2,822	2,154	1,896	1,690
Total buildings	16,768	12,424	34,397	41,159	39,119
Total property	16,777	12,424	43,447	41,159	39,119
Plant and equipment					
Arts and Cultural Collection	153	180	180	180	180
Fixtures, fittings and furniture	371	283	75	75	75
Computers and telecommunications	1,490	837	1,411	1,485	1,480
Library books	440	550	460	470	480
Total plant and equipment	2,454	1,850	2,126	2,210	2,215
Infrastructure					
Roads	6,572	3,705	4,515	3,844	3,941
Footpaths and cycleways	3,799	1,765	2,463	2,547	2,640
Drainage	3,357	1,628	1,812	1,882	2,486
Parks, open space and streetscapes	7,187	12,866	5,169	6,967	3,486
Foreshore and conservation	1,781	2,247	1,900	1,829	1,317
Off street car parks	666	312	664	676	691
Other Infrastructure Assets	991	955	744	760	783
Total infrastructure	24,353	23,479	17,267	18,505	15,344
Total capital works expenditure	4.5.1 43,584	37,753	62,840	61,874	56,678
Represented by:					
New asset expenditure	6,081	4,826	14,877	9,850	18,469
Asset renewal expenditure	24,867	21,478	29,390	30,553	21,494
Asset upgrade expenditure	1,558	11,023	16,365	19,186	7,738
Asset expansion expenditure	11,078	426	2,208	2,284	8,978
Total capital works expenditure	4.5.1 43,584	37,753	62,840	61,874	56,678
Funding sources represented by:					
Grants	1,612	1,097	2,097	6,997	297
Contributions	0	0	1,000	900	1,000
Council cash	41,972	36,656	59,743	53,977	55,381
Total capital works expenditure	4.5.1 43,584	37,753	62,840	61,874	56,678

3.6 Statement of Human Resources

For the four years ending 30 June 2024

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure					
Employee costs - operating	46,231	47,830	49,332	50,899	52,516
Employee costs - capital	1,379	1,813	1,854	1,896	1,939
Total staff expenditure	47,610	49,643	51,186	52,795	54,455
	EFT	EFT	EFT	EFT	EFT
Staff numbers					
Employees	446.5	445.2	445.2	445.2	445.2
Total staff numbers	446.5	445.2	445.2	445.2	445.2

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Division	Budget	Comprises	
	2020/21	Full Time	Part Time
	\$'000	\$'000	\$'000
Executive	2,116	1,965	151
Corporate Services	7,370	6,957	413
Environment, Recreation and Infrastructure	5,932	5,736	196
City Planning and Amenity	12,108	10,854	1,254
Community and Customer Experience	17,056	9,803	7,253
Total permanent staff expenditure	44,582	35,315	9,267
Casuals, temporary and other expenditure	3,248		
Capitalised labour costs	1,813		
Total expenditure	49,643		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Division	Budget	Comprises	
	2020/21	Permanent Full Time	Permanent Part Time
Executive	14.3	13.0	1.3
Corporate Services	60.7	56.0	4.7
Environment, Recreation and Infrastructure	50.0	48.0	2.0
City Planning and Amenity	118.7	102.4	16.3
Community and Customer Experience	176.4	93.4	83.0
Total permanent staff expenditure	420.1	312.8	107.3
Casuals, temporary and other expenditure	10.1		
Capitalised labour costs	15.0		
Total staff	445.2		

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2020/21 the FGRS cap has been set at 2.0%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.0% in line with the rate cap.

For 2020/21 the waste management levy will increase by 1.0% in accordance with Council's policy of direct cost recovery.

Rate calculation for average ratepayer

Rate Item	2019/20 \$'000	2020/21 \$'000	Change \$	Change %
Rates and Municipal Charge	\$1,831.99	\$1,868.63	\$36.64	2.00%
Waste Levy (140 litre standard bin)	\$319.14	\$322.34	\$3.20	1.0%
Total Average ratepayer bill	\$2,151.13	\$2,190.97	\$39.84	1.9%

This will raise total rates and charges for 2020/21 of \$100.46 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2019/20 \$'000	2020/21 \$'000	Change \$	Change %
General rates*	76,958,754	79,160,825	2,202,071	2.9%
Municipal charge*	7,104,839	7,314,370	209,531	2.9%
Waste management charge	13,322,922	13,498,618	175,696	1.3%
Cultural and Recreational	324,820	329,342	4,522	1.4%
Supplementary rates and rate adjustments	492,372	357,269	(135,103)	(27.4%)
Incentives for prompt payments	(115,466)	(200,000)	(84,534)	73.2%
Total rates and charges	98,088,241	100,460,424	2,372,183	2.4%

*These items are subject to the rate cap established under the FGRS, excluding municipal charges levied on Cultural and Recreational properties.

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2019/20 Per \$CIV	2020/21 Per \$CIV	Change %
General rate for rateable residential properties	0.00114831	0.00117318	2.2%
General rate for rateable commercial properties	0.00114831	0.00117318	2.2%
General rate for rateable industrial properties	0.00114831	0.00117318	2.2%

The ad valorem 2020 rate above is based on the current valuation as supplied by the valuer general and is subject to confirmation.

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	2019/20	2020/21		Change
	\$	\$	\$	%
Residential	72,290,214	74,392,998	2,102,784	2.9%
Commercial	3,760,084	3,846,288	86,205	2.3%
Industrial	908,457	921,539	13,082	1.4%
Total amount to be raised by general rates	76,958,754	79,160,825	2,202,071	2.9%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2019/20	2020/21		Change
				%
Residential	42,603	42,998	395	0.9%
Commercial	2,447	2,450	3	0.1%
Industrial	798	826	28	3.5%
Cultural and Recreational	40	40	-	0.0%
Total number of assessments	45,888	46,314	426	0.9%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

	2019/20	2020/21		Change
	\$	\$	\$	%
Residential	62,953,570,000	63,411,410,000	457,840,000	0.7%
Commercial	3,274,450,000	3,278,515,000	4,065,000	0.1%
Industrial	791,125,000	785,505,000	(5,620,000)	-0.7%
Cultural and Recreational	783,805,000	775,520,000	(8,285,000)	-1.1%
Total value of land	67,802,950,000	68,250,950,000	448,000,000	0.7%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property 2019/20	Per Rateable Property 2020/21	Change	
	\$	\$	\$	%
Municipal	154.83	157.93	3.10	2.00%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year.

Type of Charge	2019/20	2020/21		Change
	\$	\$	\$	%
Municipal	7,104,839	7,314,370	209,530.98	2.9%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property	Per Rateable Property	Change
	2019/20	2020/21	
	\$	\$	%
Waste Services - 140 litre waste bin (default)	319.14	322.34	3.20 1.0%
Waste Services - 80 litre waste bin	242.40	244.83	2.43 1.0%
Waste Services - 140 litre waste bin (shared)	242.40	244.83	2.43 1.0%
Waste Services Contribution - where waste services cannot be provided by Council	72.87	77.73	4.86 6.7%
Waste Availability Service Charge - for properties electing not to utilise waste bin services	72.87	77.73	4.86 6.7%
2nd waste bin - 140 litre	233.02	237.92	4.90 2.1%
Additional (3rd+) garbage bin - 140 litre	466.04	475.84	9.80 2.1%
Additional green waste bin - 240 litre	99.10	99.10	- -
Additional recycling bin - 240 litre	81.51	81.51	- -

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	2019/20	2020/21	Change
	\$	\$	
	\$	\$	%
Waste Services - 140 litre waste bin (default)	10,909,163	10,841,261	(67,901) (0.6%)
Waste Services - 80 litre waste bin	1,651,229	1,832,797	181,569 11.0%
Waste Services - 140 litre waste bin (shared)	44,117	54,352	10,235 23.2%
Waste Services Contribution - where waste services cannot be provided by Council	287,545	329,264	41,719 14.5%
Waste Availability Service Charge - for properties electing not to utilise waste bin services	60,992	63,350	2,358 3.9%
2nd waste bin - 140 litre	198,532	200,567	2,035 1.0%
Additional (3rd+) garbage bin - 140 litre	57,323	56,149	(1,173) (2.0%)
Additional green waste bin - 240 litre	56,883	63,820	6,937 12.2%
Additional recycling bin - 240 litre	57,139	57,057	(82) (0.1%)
Total	13,322,922	13,498,618	175,696 1.3%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

Type of Charge	2019/20	2020/21	Change
	\$	\$	
	\$	\$	%
General rates	76,958,754	79,160,825	2,202,071 2.9%
Municipal charge	7,104,839	7,314,370	209,531 2.9%
Waste Management Charges	13,322,922	13,498,618	175,696 1.3%
Cultural and Recreational	324,820	329,342	4,522 1.4%
Supplementary	492,372	357,269	(135,103) (27.4%)
Incentives for prompt payment	(115,466)	(200,000)	(84,534) 73.2%
Rates and charges	98,088,241	100,460,424	2,372,183 2.4%

4.1.1(l) Fair Go Rates System Compliance

Bayside City Council is fully compliant with the State Government's Fair Go Rates System

	2019/20	2020/21
Total Rates	\$ 82,007,346	\$ 84,773,519
Number of rateable properties	45,848	46,274
Base Average Rates	\$ 1,788.68	\$ 1,831.99
Maximum Rate Increase (set by the State Government)	2.50%	2.00%
Capped Average Rate	\$ 1,833.40	\$ 1,868.63
Maximum General Rates and Municipal Charges Revenue	\$ 84,057,530	86,468,985
Budgeted General Rates and Municipal Charges Revenue	\$ 84,057,400	86,468,878

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2020/21: estimated \$357,269, 2019/20: \$492,372)
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Bayside City Council has elected not to make a declaration of differential rates.

4.1.2 Statutory fees and fines

	Forecast	Budget	Change	
	Actual			
	2019/20	2020/21	\$'000	%
Infringements and costs	4,691	4,745	53	1.1%
Town planning fees	1,474	1,479	5	0.3%
Land information certificates	108	120	12	11.5%
Building Permits	597	763	166	27.9%
Other	100	100	0	0.0%
Total statutory fees and fines	6,971	7,208	237	3.4%

Statutory fees mainly relate to fees and fines levied in accordance with legislation and include animal registrations, Public Health and Wellbeing Act 2008 registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are higher by 3.4% or \$0.237 million compared to 2019/20 forecast.

The 2020/21 parking fine revenue has been adjusted to reflect the impact of COVID-19 in the first quarter of 2020/21 and also reflects the impact on the forecast results for 2019/20. The current forecasts have also been positively impacted by increased traffic conditions and the addition of two parking inspectors, particularly at beach locations over the summer period.

Building permit fees for 2020/21 include pool registration and compliance fees in line with the introduction of the Victorian State Governments Swimming Pool and Spa regulations 2019.

A detailed listing of statutory fees is included in Appendix A.

4.1.3 User fees

	Forecast	Budget	Change	
	Actual	2020/21	\$'000	%
	2019/20	2020/21	\$'000	%
Aged and health services	1,031	1,080	49	4.8%
Leisure centre and recreation	575	609	34	5.9%
Child care/children's programs	27	28	2	7.0%
Planning and Infrastructure	1,323	1,281	(42)	(3.2%)
Parking	1,635	1,635	0	0.0%
Animal Registration Permits	1,128	1,159	31	2.8%
Amenity Protection	893	1,190	297	33.3%
Waste management services	204	72	(132)	(64.8%)
Other fees and charges	565	505	(60)	(10.6%)
Total user fees	7,381	7,560	179	2.4%

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. In setting the budget, the key principle for determining the level of user charges has been to ensure that increases reflect the cost of running the services and or market levels.

User fees are expected to increase by 2.43% or \$0.179 million compared to 2019/20 forecast.

Amenity Protection User Fees 2019/20 Forecast has been impacted by Council's program to support small businesses, by providing refunds of 50% of some user fees and permits paid in the current financial year to eligible businesses. The decrease in Waste Management fees in 2020/21 reflects the successful take up of additional green bins associated with the food and green waste initiative which was launched in 2019/20.

A detailed listing of statutory fees is included in Appendix A.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	7,824	7,813	(11)	(0.1%)
State funded grants	4,116	3,939	(177)	(4.3%)
Other grants	476	23	(453)	(95.2%)
Total grants received	12,416	11,775	(641)	(5.2%)
(a) Operating Grants				
Recurrent - Commonwealth Government				
Financial Assistance Grants	2,792	2,849	57	2.0%
General home care	3,364	3,390	26	0.8%
Aged care	1,257	1,262	5	0.4%
Other	10	10	0	0.0%
Recurrent - State Government				
Aged care	177	173	(4)	(2.3%)
Assessment & Review	711	726	15	2.1%
General home care	273	347	74	27.1%
School crossing supervisors	352	359	7	2.0%
Youth Services	24	24	0	0.0%
Libraries	662	648	(14)	(2.1%)
Maternal and child health	711	715	4	0.6%
Recreation	148	131	(17)	(11.5%)
Community safety	73	0	(73)	(100.0%)
Recurrent - Other				
Environmental Health	23	23	0	0.0%
Total recurrent grants	10,577	10,657	80	0.8%
Non-recurrent - Commonwealth Government				
Open Space	30	0	(30)	(100.0%)
Non-recurrent - State Government				
Corporate Finance	105	0	(105)	(100.0%)
Library	16	16	0	0.0%
Non-Recurrent - Other				
Corporate Finance	78	0	(78)	100.0%
Total non-recurrent grants	227	16	(211)	(93.0%)
Total operating grants	10,804	10,673	(131)	(1.2%)
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	371	302	(69)	
Total recurrent grants	371	302	(69)	
Non-recurrent - State Government				
Library	304	0	(304)	
Early Years	0	800	800	
Sustainability & Transport	530	0	(530)	(100.0%)
Open Space	32	0	(32)	(100.0%)
Non-recurrent - Other				
Open Space	375	0	(375)	(100.0%)
Total non-recurrent grants	1,241	800	(441)	(35.5%)
Total capital grants	1,612	1,102	(510)	(31.6%)
Total Grants	12,416	11,775	(641)	(5.2%)

The above table lists operating and capital grants by type and source, classified into recurrent and non-recurrent.

The 2019/20 actual results includes the recognition of grants received in prior years (\$0.18 million) which had an outstanding performance obligation as at 1 July 2019, in accordance with the new Accounting Standard *AASB 15 Revenue from Contracts with Customers* and *AASB 1058 Income of Not-for-Profit-Entities*. This revenue represents a new accounting treatment, rather than additional funds received.

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants is projected to decrease by 1.2% or \$0.13 million compared to 2020/21. Funding for the Metro Access Program ceased in 2019/20.

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Overall the level of capital grants will decrease by 31.64% or \$0.51 million compared to 2019/20 due mainly to specific funding for some large capital works projects. Section 4.5 includes a more detailed analysis of the capital grants expected to be received during the 2020/21 year.

4.1.5 Contributions

	Forecast	Budget	Change	
	Actual	2020/21	\$'000	%
	2019/20	\$'000		
Monetary - Operating	113	105	(8)	(7.1%)
Monetary - Capital	2,910	2,750	(160)	(5.5%)
Total contributions	3,023	2,855	(168)	(5.6%)

Contributions relate to monies paid by developers in regard to public resort and recreation, drainage and car parking in accordance with planning permits issued for property development, and capital contributions from users of facilities.

Resort & Recreation Levy (Open Space) contributions are projected to decrease by \$0.168 million or 5.6% compared to 2019/20.

4.1.6 Other income

	Forecast	Budget	Change	
	Actual	2020/21	\$'000	%
	2019/20	\$'000		
Rental Income	3,656	3,961	305	8.3%
Interest	2,791	2,450	(341)	(12.2%)
Other	2,057	1,783	(274)	(13.3%)
Total other income	8,504	8,194	(310)	(3.6%)

Rental income is projected to increase by 8.34% or \$0.305 million in 2020/21. The 2019/20 forecast has been impacted by the deferral of rental income.

Interest income is expected to decrease by 12.22% or \$0.34 million over 2020/21, reflecting a reduction in investment returns due to a continuing declining in the cash rate as well as the suspension of late interest penalty on outstanding rates to accommodate ratepayers in financial hardship due to the COVID-19 pandemic.

Interest income for 2019/20 also included one off penalty interest received as a result of the negotiated delay in settlement proceeds from property sales.

Other income relates to a range of items such as private works, cost recovery and other miscellaneous income items including the sale of bathing boxes built in the same financial year. Other income is expected to decrease by 13.32% or \$0.27 million mainly due to a reduction in bathing box sales revenue of \$0.3 million as the last planned bathing box was constructed and sold in 2019/20.

4.1.7 Employee costs

	Forecast	Budget	Change	
	Actual	2020/21	\$'000	%
	2019/20	2020/21		
	\$'000	\$'000	\$'000	%
Total employee costs	46,231	47,830	1,599	3.5%

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, and employer superannuation.

Employee Costs are expected to increase by 3.46% or \$1.599 million compared to the 2019/20 forecast. The 2019/20 Forecast includes staff savings as a result of vacancies, compared to the 2019/20 Budget. The expected increase compared to 2019/20 budget is 2% or \$0.9 million.

This increase relates to several key factors including:

- Council's Enterprise Bargaining Agreement (EBA) to increase by 2.25%.
- The continuation of the Inclusion Officer role. Previously fully funded by State Government Grants
- Two new Building Inspector roles and two Administration Support Officers to enable the implementation of the new State swimming pool regulations under the *Building Regulations 2018*
- A restructure in the Customer and Cultural Services Department with a net decrease of 3 EFTs.
- Reduction in bulk hours provided for Age & Disability services as a result of the transfer of clients to the *National Disability Insurance Scheme* (NDIS) - equivalent to 2 EFT; and
- The removal of the Regional Development Coordinator role which was previously fully funded until 2018/19.

4.1.8 Materials and services

	Forecast	Budget	Change	
	Actual	2020/21	\$'000	%
	2019/20	2020/21		
	\$'000	\$'000	\$'000	%
Contract payments - Recycling and waste services	9,944	10,394	450	4.5%
Contract payments - Amenities bins and beach cleaning	1,201	990	(211)	(17.6%)
Contract payment - Open space and Street Tree Management	8,815	9,059	244	2.8%
Contract payments - other	4,883	4,871	(12)	(0.2%)
Building maintenance	1,687	1,837	150	8.9%
General maintenance	3,433	3,203	(230)	(6.7%)
Services and purchases	11,717	9,615	(2,102)	(17.9%)
Motor vehicle costs	257	287	30	11.7%
Rental/Leases	648	917	269	41.5%
Office administration	877	883	6	0.7%
Insurance	921	1,201	280	30.4%
Community grants and sponsorship	748	843	95	12.7%
Utilities & taxes	2,492	2,853	361	14.5%
Other	923	1,187	264	28.6%
Total materials and services	48,546	48,140	(406)	(0.8%)

Materials and services include the purchases of consumables, payments to contractors for the provision of services and utility costs. Materials and services are forecast to decrease by .84% or \$.41 million compared to 2019/20 and relates to:

- Recycling and Waste services contracts increased mainly due to increase in the food and green waste disposal costs as well as an increase in the State Government Landfill levy.

- Services and Purchases: There are a number of one off costs forecast for 2019/20 including
 - reduction in costs associated with the additional green bin purchases and implementation of food and green waste program in 2019/20.
 - costs associated with the peer review of the developer consultant reports for the CSIRO site.
 - additional legal fees and consultants costs incurred in 2019/20 associated with the Dendy Street Beach VCAT hearing and the Open Space and Maintenance contract.
 The deferment of the 2020/21 New Initiatives Program \$1.5 million due to the impact of COVID-19 has impacted next years budget
- Leasing of Laptops have increased to align to a more mobile workforce and accommodate remote working due to the COVID-19 crisis.
- Insurance premiums estimated to increase due to substantially hardening market and claims history.
- Utilities and taxes are increasing to accommodate the transition to zero carbon emissions with the purchase of green energy and carbon offsets.
- Other expenses have increased due to an increase in lodgement costs associated with increasing infringement revenue

4.1.9 Depreciation

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Property	5,187	5,347	160	3.1%
Plant & equipment	1,043	1,011	(32)	-3.1%
Infrastructure	12,439	13,214	775	6.2%
Total depreciation	18,669	19,571	902	4.8%

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase of \$0.902 million for 2020/21 reflects the increase in the 2020/21 capital works program as well as the full year effect of depreciation on the 2019/20 capital works program. Refer to Section 4.5 for details of Council's capital works program for the 2020/21 year.

4.1.10 Amortisation - Intangible Assets

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Intangible Assets	718	721	3	0.4%
Total amortisation intangible assets	718	721	3	0.4%

4.1.11 Amortisation - Right of use assets

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Right of use assets	801	771	(30)	-3.8%
Total amortisation right of use assets	801	771	(30)	-3.8%

4.1.12 Other expenses

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Bad and doubtful debts	1,070	839	(231)	(21.6%)
Finance costs - Leases	61	61	-	0.0%
Other expenses	414	1,020	606	146.4%
Total other expenses	1,545	1,920	375	24.3%

Bad and doubtful debts relate to expected Rates and Infringements unpaid income. The forecast for 2019/20 includes an increase to accommodate unpaid infringements due to the impact of COVID-19. Otherwise bad and doubtful debts are expected to remain at similar levels as 2019/20.

Finance costs relate to interest on the Net Present Value of Council's fleet and IT equipment lease payments.

Other items of expense relate to a range of unclassified items including audit remunerations, Councillor Allowances and other miscellaneous expenditure items. Other expenses are budgeted to increase by \$0.606 million compared to 2019/20 due mainly to \$0.570 million of expenses related to the Triennial Council Elections to be held in 2020/21.

4.2 Balance Sheet

4.2.1 Assets

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less.

These balances are projected to slightly decrease by \$0.789 million during the year, as part of Council's treasury management activity.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are not expected to change significantly in the budget.

Financial assets are bank term deposit investments with maturities greater than three months are expected to increase by \$1.5 million aligned to the timing of reserves required to fund major capital projects. The balance is expected to decrease by \$48 million over the following three years as restricted and unrestricted cash reserves are utilised to fund the four year capital program.

Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery, inventories or stocks held for sale or consumption in Council's services and other revenues due to be received in the next 12 months.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, equipment, etc which has been built up by Council over many years.

The \$20.078 million increase in this balance is mainly, attributable to the net result of the capital works program (\$37.753 million of new assets) and depreciation of assets (\$20.292 million) and the transfer of assets previously disclosed as held for sale \$2.619 million.

4.2.2 Liabilities

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to remain consistent with 2019/20 levels.

Provisions include accrued long service leave and annual leave. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for Collective Agreement outcomes.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2019/20 \$'000	2020/21 \$'000	Variance \$'000
Amount borrowed as at 30 June of the prior year	0	0	0
Amount proposed to be borrowed	0	0	0
Amount projected to be redeemed	0	0	0
Amount of borrowings as at 30 June	0	0	0

4.2.4 Leases by category

As a result of the introduction of AASB 16 Leases, right of use assets and lease liabilities have been recognised as outlined in the table below.

	2019/20 \$'000	2020/21 \$'000	Variance \$'000
Right of use assets			0
IT Equipment	626	651	(25)
Vehicles	748	753	(5)
Total right of use assets	1,374	1,404	(30)
Lease Liabilities			
Current lease liabilities			
Plant and equipment	714	728	(14)
Total current lease liabilities	714	728	(14)
Non-current lease liabilities			
Plant and equipment	683	676	7
Total non-current lease liabilities	683	676	7
Total lease liabilities	1,397	1,404	(7)

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 4.2%

4.3 Statement of changes in Equity

4.3.1 Reserves

	2019/20 \$'000	2020/21 \$'000		
Asset revaluation reserve	2,470,590	2,470,590	0	0.0%
Other reserves	71,686	58,956	(12,730)	(17.8%)
Total reserves	2,542,276	2,529,546	(12,730)	(0.5%)

	2019/20 \$'000	2020/21 \$'000	Variance \$'000
Asset revaluation reserve			
Property	2,263,117	2,263,117	0
Infrastructure	205,550	205,550	0
Plant and equipment	1,923	1,923	0
Total Asset revaluation reserve	2,470,590	2,470,590	0

	2019/20	2020/21	Variance
	\$'000	\$'000	\$'000
Unallocated & unrestricted	30,741	44,059	13,318
Restricted, committed and allocated funds	76,232	63,625	(12,607)
Total cash and investments	106,973	107,684	711
Other reserves			
Statutory reserves			
• Public Resort & recreation (Open Space)	(21,888)	(11,941)	9,947
• Car Park reserve	(420)	(431)	(11)
• Drainage contribution reserve	(594)	(594)	0
Total statutory reserves	(22,902)	(12,966)	9,936
Funds subject to intended allocation			
• Cash held to carry forward capital works	(17,137)	(14,539)	2,598
• Infrastructure Reserve	(17,300)	(17,733)	(433)
• Community Facilities Enhancement	(2,999)	(1,674)	1,325
• Dendy Beach Precinct	(2,538)	(2,601)	(63)
• Defined Superannuation Shortfall	(3,500)	(4,000)	(500)
• Early Childhood Facilities	(5,310)	(5,443)	(133)
Total funds subject to intended allocation	(48,784)	(45,990)	2,794
Total Other Reserves	(71,686)	(58,956)	12,730
Committed funds			
Trust funds and deposits	(4,546)	(4,669)	(123)
Total committed funds	(4,546)	(4,669)	(123)
Total restricted, committed and allocated funds	(76,232)	(63,625)	12,607

Statutory Reserves - These funds must be applied for specified statutory purposes in accordance with various legislative requirements. While these funds earn interest revenues for Council, the funds are not available for other purposes.

Funds subject to intended allocations - These funds are shown as discretionary reserves as, although not restricted by a statutory purpose, Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds will be used for those earmarked purposes. The decisions about future use of these funds has been reflected in Council's Strategic Resource Plan and any changes in future use of the funds will be made in the context of the future funding requirements set out in the plan.

Cash held to fund carry forward capital works - An amount of \$17.137 million is forecast to be held at 30 June 2020 to fund capital works budgeted but not completed in the financial year. Section 4.5 contains further details on capital works funding.

The **Infrastructure Reserve** holds identified savings from the operating budget which are to be quarantined to be used to fund either replacement infrastructure, or held as a contingency to finance projects deemed as 'unavoidable'. This is in line with Council's adopted Long term Financial Strategy.

The **Community Facilities Enhancement Reserve** holds the proceeds from the prior year sale of the Independent Livings Units, and planned future property sales, which will be used to fund new or improvements to community facilities that provide direct benefit to the Bayside Community.

The **Dendy Street Beach Precinct Reserve** holds the proceeds from sale of bathing boxes to be used for the Dendy Street beach precinct. Eleven bathing boxes have been sold to June 2020.

The **Defined Superannuation Shortfall Reserve** is to quarantine \$0.50 million annually to ensure Council sets aside sufficient cash to cover for future defined benefit superannuation shortfall calls, which are one-off and material in nature.

The **Early Childhood Facilities Reserve** is to quarantine the net proceeds from the sale of the two former Child Care Centres (Sandringham and Hampton) for redevelopment and enhancement of early childhood facilities.

Unallocated and Unrestricted cash - These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants and contributions.

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted balance sheet in Section 3 indicates that Council is estimating at 30 June 2021 it will have cash and investments of \$107.684 million, which has restricted, committed, and allocated amounts of \$63.625 million - as shown in the table above.

4.3.2 Equity

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus is the value of all net assets less Reserves that have accumulated over time.

This expected to increase by \$31.829 million and is made up of the budgeted surplus for the year of \$19.099 million as well as net \$12.73 million transferred from reserves to fund an increase in the capital program.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

The rates and charges increase of \$2.276 million is in line with the capped increase in rates of 2% and a 1% increase in the waste levy.

Some other receipts will decrease by around \$3 million, reflecting the reduction in external contributions from development activities as well as a reduction in investment interest income (due to lower interest rates).

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the table below.

	Forecast		Variance
	Actual	Budget	
	2019/20	2020/21	
	\$'000	\$'000	\$'000
Surplus (deficit) for the year	21,429	19,099	(2,330)
Depreciation and Amortisation	20,188	21,063	875
Loss (gain) on disposal of property, infrastructure, plant & equipment	1,556	0	(1,556)
Finance costs - Leases	61	61	0
Net movement in current assets and liabilities	(6,089)	(906)	5,183
Cash flows available from operating activities	37,145	39,317	2,172

4.4.2 Net cash flows provided by/used in investing activities

The payments for investing activities represents the investment in capital works expenditure disclosed in Section 4.5 of this budget report as well as increased investments prior to the draw down of capital reserves in future years to fund Council's ambitious capital program.

4.4.3 Net cash flows provided by/used in financing activities

The cash outflows from financing activities relates to the recognition of Council's previous operating leases in the Balance Sheet, with the annual lease repayments now recognised as Financing Activities under the newly introduced *AASB 16 Leases*.

4.5. Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2020/21 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change \$'000	%
Property	16,777	12,424	(4,353)	(25.95%)
Plant and equipment	2,454	1,850	(604)	(24.61%)
Infrastructure	24,353	23,479	(874)	(3.59%)
Total	43,584	37,753	(5,831)	(13.38%)

The capital works budget for 2020/21 is \$37.753 million including \$2.598 million in carry forwards from 2019/20 and represents a decrease of 13.38% or \$5.832 million.

Key projects include 8 sporting pavillion redevelopments \$5 million with 3 for construction; the Masonic Hall redevelopment \$1.509 million; playground redevelopments totalling \$4.786 million including the Thomas Street Playground \$2.898 million; the Sandringham Athletics Track \$2.613 million; The Road Reseal, Resheet and Reconstruction programs \$2.611; Sportground reconstruction at Moorabbin West Oval and Destructor Reserve \$1.724; and Elsternwick Park South Sportsground and Lighting Upgrade \$0.799 million and investment in our foreshore of \$1.885 million.

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contrib. \$'000	Council cash \$'000	Borrowing s \$'000
Property	12,424	1,717	6,653	3,701	354	800	0	11,624	0
Plant and equipment	1,850	510	1,131	209	0	0	0	1,850	0
Infrastructure	23,479	2,599	13,695	7,113	72	297	0	23,182	0
TOTAL CAPITAL WORKS 2020/21	37,753	4,826	21,478	11,023	426	1,097	0	36,656	0

4.5.2 Current Budget

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PROPERTY									
Buildings									
Pavillion Redevelopment Donald MacDonald Reserve	2,422	0	1,695	727	0	0	0	2,422	0
Pavillion Redevelopment Sillitoe Reserve	790	0	553	237	0	0	0	790	0
Pavillion Redevelopment Boss James Reserve Hampton (incl. Public Toilet)	167	0	117	50	0	0	0	167	0
Pavillion Redevelopment Brighton Beach Oval	170	0	119	51	0	0	0	170	0
Pavillion Redevelopment Dendy Park Athletics	211	0	148	63	0	0	0	211	0
Pavillion Redevelopment Dendy Street Beach	216	0	108	108	0	0	0	216	0
Bayside Netball Centre	227	114	68	45	0	0	0	227	0
Sandringham Hub (Masonic Hall Redevelopment)	1,509	302	302	755	151	0	0	1,509	0
Beaumaris Reserve Pavillion	804	0	563	241	0	0	0	804	0
Beaumaris Arts Centre	44	4	29	9	2	0	0	44	0
Brighton Recreation Centre	717	143	143	359	72	0	0	717	0
Black Rock Life Saving Club Renewal	284	28	114	114	28	0	0	284	0
New Pavillion Elsternwick Park South - Oval 4	220	220	0	0	0	0	0	220	0
Fern Street Early Years Integration Children's Centre	34	3	14	9	9	0	0	34	0
North Brighton Children's Centre Precinct	141	14	56	56	14	0	0	141	0
Total Buildings	7,956	829	4,028	2,823	276	0	0	7,956	0

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	External Contrib.	Council cash	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Building improvements									
Minor Building Renewals	800	0	800	0	0	0	0	800	0
Asbestos Removal Program	150	0	150	0	0	0	0	150	0
Hydraulic Equipment Unscheduled Replacements	170	0	170	0	0	0	0	170	0
Electrical Compliance and Renewal Program	90	0	90	0	0	0	0	90	0
OH&S and Risk Mitigation Unscheduled Works	50	0	50	0	0	0	0	50	0
Building Security Renewals (Keys & Access Systems)	40	0	40	0	0	0	0	40	0
Public Toilet Strategy - Minor Works	80	0	80	0	0	0	0	80	0
Public Toilet Strategy - Thomas Street Reserve	341	341	0	0	0	0	0	341	0
Public Toilet Strategy - Green Point	241	241	0	0	0	0	0	241	0
Bayside Men's Sheds Beaumaris and Brighton	120	30	90	0	0	0	0	120	0
Building Accessibility Program	100	15	70	15	0	0	0	100	0
Security Lock Upgrade Program	300	0	0	300	0	0	0	300	0
Server Room Air-Conditioning Upgrade	30	0	0	30	0	0	0	30	0
Sustainable Buildings and Assets	310	217	47	47	0	0	0	310	0
Total Building Improvements	2,822	844	1,587	392	0	0	0	2,822	0
TOTAL PROPERTY	10,778	1,673	5,615	3,214	276	0	0	10,778	0
PLANT AND EQUIPMENT									
Fixtures, Fittings and Furniture									
Furniture and Equipment Renewal Program	80	0	80	0	0	0	0	80	0
Electric Vehicle Charging Stations	196	196	0	0	0	0	0	196	0
Electronic Fleet Key Cabinet	7	0	7	0	0	0	0	7	0
Total Fixtures, Fittings and Furniture	283	196	87	0	0	0	0	283	0
Arts and Culture									
Bayside Gallery Acquisitions	30	30	0	0	0	0	0	30	0
Public Art Collection	150	150	0	0	0	0	0	150	0
Total Arts and Culture	180	180	0	0	0	0	0	180	0
Computers and Telecommunications	837	134	494	209	0	0	0	837	0
Library Books									
Library Resources and Collection Renewal	550	0	550	0	0	0	0	550	0
Total Library Books	550	0	550	0	0	0	0	550	0
TOTAL PLANT AND EQUIPMENT	1,850	510	1,131	209	0	0	0	1,850	0

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contrib. \$'000	Council cash \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads									
Road Reseal and Resheet Program	1,567	0	1,567	0	0	297	0	1,270	0
Road Reconstruction Program	1,044	0	1,044	0	0	0	0	1,044	0
Kerb and Channel Renewal Program	884	0	884	0	0	0	0	884	0
Kerb and Channel - Clonaig Street Kerb Realignment	68	0	68	0	0	0	0	68	0
Laneway Upgrade Program	142	0	142	0	0	0	0	142	0
Total Roads	3,705	0	3,705	0	0	297	0	3,408	0
Footpaths and Cycleways									
Residential Footpath Renewal Program	1,420	0	1,420	0	0	0	0	1,420	0
Shared Path Emergency Works	57	0	57	0	0	0	0	57	0
Bay Trail High Risk Sites	57	0	0	57	0	0	0	57	0
Footpath Tactile Ground Surface Indicator Renewal Program	68	0	68	0	0	0	0	68	0
Active Transport Facility Improvement Program	163	82	0	82	0	0	0	163	0
Total Footpaths and Cycleways	1,765	82	1,545	139	0	0	0	1,765	0
Drainage									
Unscheduled Drainage Capital Works	370	0	370	0	0	0	0	370	0
Drainage Forward Design	110	22	55	33	0	0	0	110	0
Drainage GPT and Litter Basket Renewal	300	0	300	0	0	0	0	300	0
Drainage WSUD renewal	102	0	102	0	0	0	0	102	0
Integrated Water Management Plan Implementation	516	206	0	310	0	0	0	516	0
Drain Head Street and Horton Close Brighton	230	46	115	69	0	0	0	230	0
Total Drainage	1,628	274	942	412	0	0	0	1,628	0

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	External Contrib.	Council cash	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Parks, Open Space and Streetscapes									
Sportsground Reconstruction Moorabbin West Oval	892	0	624	268	0	0	0	892	0
Sportsground Reconstruction Destructor Reserve	832	0	582	250	0	0	0	832	0
Sportsground Reconstruction William Street Reserve	47	0	47	0	0	0	0	47	0
Playground Renewal Program Design	256	64	128	64	0	0	0	256	0
Playground Renewal Program	1,532	383	766	383	0	0	0	1,532	0
Dendy Park Masterplan Implementation - Stage 3	137	0	0	137	0	0	0	137	0
Sandringham Athletics Track	2,613	0	2,090	523	0	0	0	2,613	0
Open Space Parks Minor Renewals	266	0	266	0	0	0	0	266	0
Royal Avenue Municipal Reserve Masterplan Implementation	11	4	7	0	0	0	0	11	0
Sportsground Risk Management Program	76	0	76	0	0	0	0	76	0
Elsternwick Park Nature Reserve	721	0	0	721	0	0	0	721	0
Elsternwick Park South Sportsground and Lighting Upgrade	799	0	320	479	0	0	0	799	0
Playground Renewal Program - Thomas Street Playground	2,898	669	821	1,346	62	0	0	2,898	0
Older Adults Playground Equipment	100	100	0	0	0	0	0	100	0
Synthetic Oval Entrances and Hybrid Turf Installations	160	0	0	160	0	0	0	160	0
Drinking Water Fountain Implementation	108	108	0	0	0	0	0	108	0
Highett Grassy Woodland - Masterplan	20	14	0	6	0	0	0	20	0
Corporate Centre Indigenous Display Garden	37	0	0	37	0	0	0	37	0
Lakeside Green Habitat Planting	72	0	0	72	0	0	0	72	0
LED sportsground lighting upgrade project proposal	82	0	0	82	0	0	0	82	0
Highett Road Activity Centre - Train Street to Highett Station	31	8	16	8	0	0	0	31	0
Bay Road and Bluff Road Activity Centre	273	55	164	55	0	0	0	273	0
Balcombe Road and Charman Road Activity Centre	219	44	131	44	0	0	0	219	0
Bay Road and New Street Activity Centre	10	2	6	2	0	0	0	10	0
Bluff Road and Edward Street Activity Centre	10	2	6	2	0	0	0	10	0
Beaumaris Concourse Placemaking and Wayfinding	100	100	0	0	0	0	0	100	0
Activity Centre Minor Unscheduled Works	53	11	21	11	11	0	0	53	0
Total Parks, Open Space and Streetscapes	12,355	1,564	6,071	4,648	72	0	0	12,355	0

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Foreshore and Conservation									
Promenade Path Programmed Renewal Works	89	0	89	0	0	0	0	89	0
Foreshore and Conservation Strategic Minor Renewals	88	0	88	0	0	0	0	88	0
Foreshore Risk Management Unscheduled Renewals	86	0	86	0	0	0	0	86	0
Masterplan Implementation Sandringham Foreshore and Harbour Precinct	209	0	0	209	0	0	0	209	0
Masterplan Implementation Black Rock Foreshore	105	0	0	105	0	0	0	105	0
Masterplan Implementation Red Bluff to Half Moon Bay	274	0	0	274	0	0	0	274	0
Brighton Beach to Ferdinando Gardens Masterplan Implementation	185	0	0	185	0	0	0	185	0
Sandringham Beach and Gardens Masterplan	270	0	0	270	0	0	0	270	0
Brighton Foreshore Protection Renewal - North Road to Head Street Promenade Path	322	0	0	322	0	0	0	322	0
Green Point Landscape Conservation Management Plan Implementation - Stage 2	193	0	0	193	0	0	0	193	0
Dendy Beach Lighting (Southern End)	58	58	0	0	0	0	0	58	0
HMVS Preservation Works	6	0	2	4	0	0	0	6	0
Total Foreshore and Conservation	1,885	58	265	1,562	0	0	0	1,885	0
Off Street Car Parks									
Council Owned Car Park Renewal Program	170	0	170	0	0	0	0	170	0
Chisholm Reserve Carpark Design	35	35	0	0	0	0	0	35	0
Carpark 21-27 Well Street lighting upgrade	107	0	0	107	0	0	0	107	0
Total Off Street Car Parks	312	35	170	107	0	0	0	312	0
Other Infrastructure (Road Management, Traffic Signals & Street Furniture)									
Traffic Management Unscheduled Works	250	0	250	0	0	0	0	250	0
Signage Renewal	100	0	100	0	0	0	0	100	0
Bicycle Facilities Improvement Program	148	74	0	74	0	0	0	148	0
Bike Paths New/Upgrade Program	97	0	0	97	0	0	0	97	0
Parking Technology for Church Street MAC	3	3	0	0	0	0	0	3	0
Thomas Street Pedestrian Signals 2020/21	136	136	0	0	0	0	0	136	0
Activity Centre Street Furniture Improvements	53	16	21	16	0	0	0	53	0
Neighbourhood Seating Program	20	20	0	0	0	0	0	20	0
Corporate and Wayfinding Signage	70	18	35	18	0	0	0	70	0
Total Other Infrastructure	877	266	406	204	0	0	0	877	0
TOTAL INFRASTRUCTURE	22,527	2,279	13,105	7,071	72	297	0	22,230	0
TOTAL NEW CAPITAL WORKS 2020/21	35,155	4,462	19,851	10,495	348	297	0	34,858	0

4.5.3 Works carried forward from the 2019/20 year

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	External Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PROPERTY									
Buildings									
Pavillion Redevelopment AW Oliver Pavilion	1,206	0	844	362	0	0	0	1,206	0
Beaumaris Arts Centre	70	7	46	14	4	0	0	70	0
Fern Street Early Years Integration Children's Centre	250	25	100	63	63	800	0	(550)	0
Hurlingham Preschool Upgrade	120	12	48	48	12	0	0	120	0
Total Buildings	1,646	44	1,038	486	78	800	0	846	0
TOTAL PROPERTY	1,646	44	1,038	486	78	800	0	846	0
INFRASTRUCTURE									
Parks, Open Space and Streetscapes									
Cricket Nets Renewal Brighton Beach Oval	200	0	200	0	0	0	0	200	0
Royal Avenue Municipal Reserve Masterplan Implementation	311	124	187	0	0	0	0	311	0
Total Parks, Open Space and Streetscapes	511	124	387	0	0	0	0	511	0
Foreshore and Conservation									
Masterplan Implementation Black Rock Foreshore	292	117	175	0	0	0	0	292	0
HMVS Preservation Works	70	0	28	42	0	0	0	70	0
Total Foreshore and Conservation	362	117	203	42	0	0	0	362	0
Road Management									
Parking Technology for Church Street MAC	79	79	0	0	0	0	0	79	0
Total Road Management	79	79	0	0	0	0	0	79	0
TOTAL INFRASTRUCTURE	952	320	590	42	0	0	0	952	0
TOTAL CARRIED FWD WORKS 2019/20	2,598	364	1,628	528	78	800	0	1,798	0

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Measure	Notes	Forecast		Budget 2020/21	Strategic Resource Plan Projections			Trend +/-
			Actual 2018/19	Actual 2019/20		2021/22	2022/23	2023/24	
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	12.6%	11.9%	11.6%	10.9%	9.5%	8.5%	-
Liquidity									
Working Capital	Current assets / current liabilities	2	383.3%	441.3%	466.7%	373.2%	308.4%	245.1%	-
Unrestricted cash	Unrestricted cash / current liabilities	3	221.3%	240.5%	305.0%	251.3%	216.0%	165.7%	-
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	o
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	o
Indebtedness	Non-current liabilities / own source revenue		0.8%	1.5%	1.7%	1.8%	1.9%	2.0%	+
Asset renewal	Asset renewal expenditure / depreciation	5	121.2%	133.2%	109.7%	140.3%	137.4%	90.9%	-
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	6	71.9%	74.2%	74.7%	73.6%	74.0%	74.4%	-
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.14%	0.14%	0.15%	0.15%	0.15%	0.16%	o
Efficiency									
Expenditure level	Total expenditure / no. of property assessments		\$2,521	\$2,539	\$2,568	\$2,650	\$2,738	\$2,829	o
Revenue level	Residential rate revenue / No. of residential property assessments		\$1,937	\$2,105	\$2,130	\$2,178	\$2,231	\$2,285	o
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		12.7%	11.8%	10.5%	10.5%	10.5%	10.5%	o

Key to forecast trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. There is a slight deterioration in the underlying result driven mainly by an increase in depreciation reflecting Council's increasing investment in major Capital projects and Infrastructure.

2 . Working Capital

The proportion of current liabilities represented by current assets. Working capital is forecast to decrease from 2022/23 due to cash reserves being utilised to fund the capital program. The trend in later years is to remain steady at an acceptable level.

3. Unrestricted Cash

All cash and cash equivalents other than restricted cash, including cash that will be used to fund capital expenditure from the previous financial year.

4. Debt compared to rates

Council is currently debt free and there are no current plans for borrowings.

5. Asset renewal

This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets. A number of major projects have impacted 2023/24 with asset renewal returning to sustainable levels in 2024/25.

6. Rates concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.



Appendix A

Fees and charges schedule

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2020/21 year.

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Bayside City Council

CORPORATE CENTRE

Copying or Printing

A0	per copy	N	\$28.35	\$28.95
A1	per copy	N	\$23.10	\$23.60
A3	per copy	N	\$2.35	\$2.40
A4	per copy/per page	N	\$1.30	\$1.35

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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CORPORATE SERVICES

Finance

Land information certificates	per certificate	Y		Statutory
Land information certificate service fee – urgent in addition to Certificate fee	per certificate	N	\$67.50	\$69.00
Archival rating search or history over 7 years	per hour or part	N	\$61.00	\$62.40
Valuation enquiries where basic information is provided	Per Response	N	\$5.90	\$6.10
Owners / ratepayers are exempt when querying their own property				
Valuation enquiries where basic information is provided – Annual Fee	Per Annum	N	\$307.00	\$635.00
Valuation enquiries where detailed information is provided	per property	N	\$61.00	\$62.40
Copy of Rate Notice already issued (where account has been paid or part paid)	Per property	N	\$11.80	\$12.10
Copy of Rate Notice already issued (where account has not been paid or part paid)	Per property	N		FREE
Rates transaction history listing	per account	N		FREE
Updated rate notice (not copy of original)	per notice	N		To match Land Info Cert
Dishonour fee (charged in addition to Council's "out of pocket" expenses such as bank fees)	per dishonour	N	\$11.80	\$12.10
Refund processing fee where an account is paid early or in error, and is not in credit (No charge for payment reversals, pensioners or genuine hardship)	per refund	N	\$11.80	\$12.10
Residency statement	per statement	N	\$31.00	\$31.80
Change of street address	Per property	N	\$121.50	\$124.00
No charge where an address is being amended to conform with the Naming Rules for Places in Victoria. Maximum charge of 5 addresses per development.				
Supplementary Valuation Information		N	\$27.50	\$28.20
Debt recovery – Serving of complaint/Confirmation of address occupancy	Per recovery	N		Cost recovery
Credit Card surcharge for payments	Per Payment	N		Actual Expenses per RBA criteria

Governance

Charges levied under Freedom of Information Act

Application fee	Per Application	Y		As per the Freedom of Information legislation
Black and white photocopy of the document requested	Per Request	N	\$0.35 plus \$6.00 admin	

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Governance [continued]

Access to hear or view sounds or visual images in addition to a charge in respect of the supervision time under item 2	Per Request	N		The reasonable costs incurred by the agency in making the arrangements to listen to or view (supervision charges also apply)
Production of a written transcript of sounds reproduced from words contained in the form of shorthand writing or in codified form	Per Request	N		The reasonable costs incurred by the agency in providing the written transcript.
Production of a written document where information is not available in discrete form in documents of the agency	Per Request	N		The reasonable costs incurred by the agency in providing the written document.
Failure to Vote – Fine	Per Person	Y		As per the Local Government (Elections) Regulations

Commercial Services

Application fee for Discontinuance and sale of Right of Ways, Roads, and Reserves	per application	N	\$1,575.00	\$1,606.50
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Bathing boxes

It should be noted that declared rates, municipal charge and waste management service (as required) are levied on;

Domestic use / bathing boxes	Per Annum	N	\$986.75	\$1,006.50
Application fee to transfer (non-refundable)	Per Transfer	N	\$322.55	\$329.00
Transfer fee	Per Transfer	N	\$403.55	\$411.65

Leasing charges

Minimum annual rental for leases to community not for profit groups	Per Annum	N	\$389.20	\$397.00
Annual ground rental per tennis court for tennis clubs (A Grade facility – regional facility, multiple floodlit courts & clubhouse, significant social rooms.)	Per Annum	N	\$1,129.00	\$1,151.60
Annual ground rental per tennis court for tennis clubs (B Grade facility – local tennis facility, some or no floodlit courts, basic club house.)	Per Annum	N	\$452.05	\$461.10
Annual ground rental per rink for bowling clubs	Per Annum	N	\$125.30	\$127.85

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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ENVIRONMENT, RECREATION AND INFRASTRUCTURE

City Assets and Projects

General charges

Key deposit	Per Key	N	\$57.95	\$59.15
Loss of key	Per Key	N	\$57.90	\$59.10
Corps de Commissionaire	Full Cost	N	Full cost to user	
Cleaning	Full Cost	N	Full cost to user where cleaning is required in addition to normal cleaning	

Infrastructure Maintenance

Subdivision fees – (Subdivision (Permit and Certification Fees) Regulations 2000

Plan checking	Per Application	Y	0.75% of value of works	
Construction supervision	Per Application	Y	2.5% of value of works	
Recovery of time spent checking civil work in planning document	Per Application	N	0.75% of value of works	

Road closure/part road closure

First day	First Day	N	\$525.00	\$536.00
Second & subsequent days	Additional Day	N	\$137.00	\$140.00
Charity and Community Groups		N	\$0.00	\$0.00
Legal point of discharge	Per Application	Y	Set by Vic. Building Authority	
Other Civil Works (Permit & Certification Fees)	Per Permit	N	2.5% of the estimated cost of constructing the works proposed on approved engineering plans	

Sustainability And Transport

Waste management

7lt Kitchen Caddy	Per Caddy	N	\$5.50	\$5.65
Bin liner for a kitchen caddy	Per roll	N	\$7.50	\$9.60
Green waste service implementation fee 120 litre	Per bin	N	\$0.00	\$102.20

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Waste management [continued]

Green waste service implementation fee 240 litre	Per Bin	N	\$100.20	\$102.20
Graffiti removal kit	Per Kit	N	\$94.75	\$0.00
Other special services eg; garbage collection	Various	N		Various

Open Space, Recreation and Wellbeing

Recreation Facility Administration

General charges

Insurance fee	Per Booking	N	\$37.00	\$38.00
Cancellation fee for any booking (over a month from booking date)	Per Cancellation	N	\$100.00	\$102.00
Cancellation fee for any booking (less than a month from booking date)	Per Cancellation	N		50% refund
Cancellation fee for any booking (less than 2 weeks from the booking date)	Per Cancellation	N		No Refund

Casual open space bookings

All weddings (up to 2 hrs)

Significant sites	First 2 Hours	N	\$745.00	\$760.00
Other sites	First 2 Hours	N	\$574.00	\$586.00
Additional 1 hour – significant site	Additional Hour	N	\$342.00	\$349.00
Additional 1 hour – other site	Additional Hour	N	\$243.00	\$248.00

Functions, including wedding receptions

Significant sites – Billilla, Kamesburgh and Brighton Town Hall Gardens	Per Day	N	\$2,646.00	\$2,699.00
Other sites	Per Day	N	\$1,960.00	\$2,000.00

Other casual community hire

Significant sites up to 1/2 day	Half Day	N	\$298.00	\$304.00
Significant sites up to day	Per Day	N	\$458.00	\$468.00
Other sites up to 1/2 day	Half Day	N	\$210.00	\$215.00
Other sites up to day	Per Day	N	\$232.00	\$237.00
Charitable groups (registered charities)/emergency and/or related services		N	\$0.00	\$0.00

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Sporting clinics (Not-for-profit)

Up to 1/2 day	Half Day	N	\$552.00	\$564.00
Full day	Per Day	N	\$822.00	\$839.00

Casual commercial hire

All hire groups and sites (per day or part thereof)	Per Day	N	\$2,630.00	\$2,683.00
Balloon landings & departures	Per take-off and landing	N	\$552.00	\$564.00
Helicopter landing & departures	Per take-off and landing	N	\$1,037.00	\$1,058.00

Commercial Operators – Open Space

Annual License Fee	Per Annum	N	\$315.00	\$322.00
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Commercial Fitness Trainers

Annual License Fee	Per Annum	N	\$331.00	\$338.00
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Filming and photography

Commercial filming – booking of parks & reserves for filming of commercials, TV – per day	Per Day	N	\$1,357.00	\$1,385.00
Commercial filming – booking of parks & reserves for filming of commercials, TV – per 1/2 day	Half Day	N	\$756.00	\$772.00
Amateur/emerging producers and or directors per day	Per Day	N	\$745.00	\$760.00
Subsequent consecutive days of commercial filming – per day or part thereof	Per Day	N	\$690.00	\$704.00
Commercial still photography – booking of parks & reserves – per day or part thereof	Per Day	N	\$590.00	\$602.00
Subsequent consecutive days of commercial still photography – per day or part thereof	Per Day	N	\$309.00	\$316.00
Low impact filming fee	Per Booking	N	\$158.00	\$162.00
Community or student filming per booking	Per Booking	N	\$100.00	\$102.00
Parking for oversize vehicles during filming and photography – per vehicle per day	Per Day	N	\$138.00	\$141.00

Road race events

Commercial triathlons, fun runs – per event within Bayside boundary	Per Event	N	\$6,620.00	\$6,753.00
Commercial triathlons, fun runs – per km for events partially within Bayside	Per Kilometre	N	\$651.00	\$665.00
Community triathlons, fun runs – per event within Bayside boundary	Per Event	N	\$1,335.00	\$1,362.00

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Road race events [continued]

Community triathlons, fun runs – per event within Bayside boundary	Per Event	N	\$325 per km for Beach Road or \$155 per km for other roads to a maximum of \$1,295	
Commercial aquathons (run, swim, run) no road closure	Per Event	N	\$1,103.00	\$1,126.00
Community aquathons no road closure	Per Event	N	\$552.00	\$564.00

School use of sportsgrounds

Primary schools per ground per term	Per Term	N	\$111.00	\$114.00
Secondary schools per ground per term	Per Term	N	\$188.00	\$192.00

Sportsgrounds

Seasonal use of playing fields

Category 'A'	Per Season	N	\$2,730.00	\$2,785.00
Banksia Reserve, Beaumaris Reserve, Boss James Reserve, Brighton Beach Oval, Castlefield Reserve, Cheltenham Recreation Reserve, Chisholm Reserve, Dendy Park (Lower), Elsternwick Park Oval (No.1), Shipston Reserve, Sillitoe Reserve, Spring Street Reserve				
Category 'B'	Per Season	N	\$1,456.00	\$1,486.00
AW Oliver Reserve, Cheltenham Park (West), Dendy Park North, Destructor Reserve, Donald McDonald Reserve, Elsternwick Park Oval (No.3 & 4), Hurlingham Park (No.1), Moorabbin West Reserve, Peterson Street Reserve (Lower), Peterson Street Reserve (Upper), Simpson Reserve, Tulip Street Reserve (Baseball), William Street Reserve				
Category 'C'	Per Season	N	\$894.00	\$912.00
Cheltenham Park (East), Elsternwick Park (No.2), Hurlingham Park (No.2), Whyte Street Reserve, Wilson Recreation Reserve				
Category 'D'	Per Season	N	\$541.00	\$552.00
Balcombe Park, School Grounds, Trey Bit Reserve				

Seasonal use of pavilions

Category 'A'	Per Season	N	\$1,456.00	\$1,486.00
Banksia Reserve, Boss James Reserve, Brighton Beach Oval, Castlefield Reserve, Cheltenham Park, Cheltenham Recreation Reserve, Dendy Park (Lower), Destructor Reserve, Elsternwick Park (No.1), Hurlingham Park, Moorabbin West Reserve, Shipston Reserve, Simpson Reserve, Tulip Street Reserve (Baseball)				
Category 'B'	Per Season	N	\$723.00	\$738.00
AW Oliver Reserve, Beaumaris Reserve, Chisholm Reserve, Dendy Park (North), Donald McDonald Reserve, Peterson Reserve (South), Peterson Reserve (North), Peterson Reserve (Social)				
Category 'C'	Per Season	N	\$364.00	\$372.00
Elsternwick Park (No.2), Sillitoe Reserve, Spring Street Reserve, William Street Reserve				

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Seasonal use of pavilions [continued]

Building insurance	Per Season full use	N	\$447.00	\$456.00
Building insurance	Per Season w/end use	N	\$138.00	\$141.00

Building facility hire

Beaumaris Community Centre

Large hall – per hour

Mon – Fri (9:00am – 4:00pm)	Per Hour	N	\$39.00	\$40.00
Mon. – Thur (4:00pm – midnight)	Per Hour	N	\$56.00	\$58.00
Weekends/pub holiday (9:00am – 4:00pm)	Per Hour	N	\$94.00	\$96.00
Fri & Weekends/pub holiday (4:00pm – midnight)	Per Hour	N	\$133.00	\$136.00

Multi-purpose room – per hour

Mon – Fri (9:00am – 4:00pm)	Per Hour	N	\$36.00	\$37.00
Mon. – Thur (4:00pm – midnight)	Per Hour	N	\$50.00	\$51.00
Weekends/pub holiday (9:00am – 4:00pm)	Per Hour	N	\$78.00	\$80.00
Fri & Weekends/pub holiday (4:00pm – midnight)	Per Hour	N	\$111.00	\$114.00

Black Rock Civic Hall

Small room – per hour

Mon – Thurs & Fri (9:00am – 4:00pm)	Per Hour	N	\$34.00	\$35.00
Fri (4:00pm – midnight) & Weekends/Pub holiday	Per Hour	N	\$67.00	\$69.00

Large hall – per hour

Mon – Thurs & Fri (9:00am – 4:00pm)	Per Hour	N	\$39.00	\$40.00
Fri (4:00pm – midnight) & Weekends/Pub holiday	Per Hour	N	\$83.00	\$85.00

Bayside Arts & Cultural Centre Brighton Town Hall

Hire of Hall – Hourly Rate

Mon – Fri, 9am-5pm	Per Hour	N	\$136.50	\$139.25
Mon – Thurs, 5pm-12am	Per Hour	N	\$178.50	\$182.10
Weekends & Public Holidays, 9am-5pm	Per Hour	N	\$189.00	\$192.80
Fri, Weekends & Public Holidays	Per Hour	N	\$210.00	\$214.20

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Hire of main auditorium

Full day rate 9:00am – 5:00 pm

1/2 day rate (4 hrs)

Evening rate (7 hrs) 5:00 pm – midnight

All halls – Concessions and Bonds

Community hire		N	50% fee reduction for approved not for profit community organisations and a further reduction of 25% for local community fund raising events.	
Commercial bond	Per Bond	N	\$2,625.00	\$2,625.00
Community bond	Per Bond	N	no charge	
Security bond for High Risk Activities – Individually Assessed by Recreation & Events Team	Per Bond	N	Up to \$5500	

Events

Bright n Sandy festival – entrance fee	Per Person	N	\$2.50	\$2.50
Bright n Sandy festival – entrance fee	Per Family	N	\$10.00	\$10.00
Market Event Fee	Per day	N	\$650.00	\$663.00
Community event bond	Per Bond	N	From \$525 to \$5,500	

Open Space Access for Third Party Builders

Park access fee	Per Permit	N	\$728.00	\$743.00
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Nursery

Tube (Wholesale)	Per Tube	N	\$1.60	\$1.65
Tube (Retail)	Per Tube	N	\$2.50	\$2.55
150mm Pot (Wholesale)	Per Pot	N	\$6.85	\$7.00
150mm Pot (Retail)	Per Pot	N	\$7.50	\$7.65
200mm Pot (Wholesale)	Per Pot	N	\$25.00	\$25.50
200mm Pot (Retail)	Per Pot	N	\$30.00	\$30.60

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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CITY PLANNING AND AMENITY

Asset Protection

Road reinstatement

Roadways

Constructed deep lift (100 mm) per sq.m – \$100 min	Per Sq Metre	N	\$195.00	\$199.00
Constructed crushed rock base – per sq.m – \$70 min	Per Sq Metre	N	\$174.00	\$178.00

Footpaths and vehicle crossings

Asphalt per sq.m – \$100 min	Per Sq Metre	N	\$92.00	\$94.00
Concrete 75mm thick per sq.m – \$180 min	Per Sq Metre	N	\$198.00	\$202.00
Concrete 100 to 150mm thick per sq.m – \$200 min	Per Sq Metre	N	\$226.00	\$231.00
Asphalt service reinstatement per sq.m – \$100 min	Per Sq Metre	N	\$179.00	\$183.00
Plinth board per lin. metre	Per Linear Metre	N	\$42.00	\$43.00
Redundant crossover reinstatement per sq.m	Per Sq Metre	N	\$147.00	\$150.00
Brick pavers per sq.m – \$100 min	Per Sq Metre	N	\$179.00	\$183.00
Asphalt vehicle crossings per sq.m – \$125 min	Per Sq Metre	N	\$226.00	\$231.00

Kerb and channel

Concrete kerb & channel per linear metre – \$200 min	Per Linear Metre	N	\$197.00	\$201.00
Bluestone pitchers existing per linear metre – \$200 min	Per Linear Metre	N	\$186.00	\$190.00

Private reinstatements

Road opening permit

Road opening permit	Per Permit	N	\$247.00	\$252.00
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Drainage

Drain tappings – inspection fee	Per Inspection	N	\$90.00	\$92.00
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Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Drainage [continued]

Drain tappings – drainage within the road reserve inspection fee	Per Inspection	N	\$210.00	\$215.00
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Vehicle crossing permit

Crossover permit fee (including inspection) [Vehicle crossing permit]	Per inspection	N	\$0.00	\$310.00
Reinspection fee – general	Per Inspection	N	\$168.00	\$175.00
Building over an easement vested in Council	Per Permit	N	\$411.00	\$420.00

Asset Protection

Asset protection fee	Per Permit	N	\$305.00	\$312.00
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Road occupation permit (eg. hoarding permit)

Permit fee	Per Permit	N	\$284.00	\$290.00
Occupation fee per sq.metre/week	Per Sq Metre	N	\$13.00	\$12.00
Work Zones per sq.metre/week	Per Sq Metre	N	\$13.00	\$12.00
Security deposit per square metre.	Per Sq Metre	N	\$37.00	\$38.00
Crane permit	Per Permit	N	\$284.00	\$290.00

Development Services

Copying or Printing

Copy of a Building permit, endorsed plans or officer report electronically (email, share file or USB)	Per copy	N	\$341.25	\$340.00
View Planning permit, endorsed plans and officer report only	Per applicatio n	N	\$0.00	\$0.00
A0 copy or print	Per Copy	N	\$28.35	\$28.95
A1 copy or print	Per Copy	N	\$23.10	\$23.60
A3 copy or print (one page free)	Per Copy when two or more copies are made	N	\$2.35	\$2.40
A4 copy or print (one page free)	Per Copy when two or more copies are made	N	\$1.30	\$1.35

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Copying or Printing [continued]

Copy of a Planning permit, endorsed plans or officer report electronically (email, share file or USB)	Per Application	N	\$341.25	\$348.10
Written request for Statutory Planning Advice	Per Enquiry	N	\$210.00	\$214.20

Statutory Planning

Council to host a subdivision application on SPEAR	per application	N	\$577.50	\$589.05
Discuss a project with a Planner (Pre-application meeting – verbal advice)	Per application	N	\$0.00	\$0.00
Discuss a project with a planner (meeting and written advice)	Per application	N	\$0.00	\$250.00
Pre-application meeting with a planner (pre-certification)	Per application	N	\$0.00	\$2,000.00
Planning & Environment Act fees	Per Application	Y	As Per Regulations	
Subdivision Act fees	Per Application	Y	As Per Regulations	
Drafting of Section 173 agreements (non-Regulatory fee)	Per Agreement	N	At cost plus \$350	
Public Notice – Post Notice if the responsible authority considers that the grant of the permit may cause material detriment to the recipients	Per Letter	N	\$18.90	\$20.00
Public Notice – Site Notice for applicant to Display and Declare a sign on the land themselves	Per Sign	N	\$252.00	\$255.00
Public Notice – Site Notice Bayside Display and Declaration Service	One sign only	N	\$210.00	\$220.00
Public Notice – Site Notice Bayside Display and Declaration Service	Per sign, for two or more signs	N	\$47.25	\$50.00
Public Notice – Newspaper Notice	Per Notice or per newspaper	N	At cost plus \$350	
Extending the time to start or complete works to a valid planning permit (Extension of time)	Per Request	N	\$1,350.00	\$1,370.00
Requests for amendments to endorsed plans (Secondary Consent)	Per Request	N	\$1,370.25	\$1,370.00
Requests for amendments to endorsed plan (landscape/fencing/one minor modification) (Secondary Consent)	Per Request	N	\$250.00	\$300.00
Requests to endorse plans or documents to a permit (1st request)	First request	N	\$0.00	\$0.00

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Statutory Planning [continued]

Requests to endorse plans or documents to a permit (2nd and subsequent requests – per request)	Second and all subsequent requests	N	\$210.00	\$220.00
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Building Surveying

Demolition under Section 29A	Per Application	Y		As Per Regulations
Property information Certificate (Reg 51)	Per Application	Y		As Per Regulations
Lodgement fees for building works permits Reg. 45 Building Regulations 2018	Per Application	Y		As Per Regulations
Application for registration fee for Pool Barrier (reg 147P)	Per application	Y		As Per Regulations
Information search fee for Pool Barriers (reg 147P)	Per search	Y		As Per Regulations
Lodgement of certificate of Pool Barrier compliance (reg 147X)	Per lodgement	Y		As Per Regulations
Lodgement of certificate of Pool Barrier non-compliance (reg 147ZJ)	Per lodgement	Y		As Per Regulations

Building Inspections

First Out of Hours Inspection by a qualified Building Inspector	Per Inspection	N	\$347.00	\$353.94
Second Inspection by a qualified Building Inspector and each inspection thereafter	Per Inspection	N	\$289.00	\$295.00

Variations to Building Permits issued by Council

Class 1 and 10 – minimum fee/dependent on extent of change	Per Permit	N	\$378.00	\$386.00
Class 2-9 – minimum fee/dependent on extent of change	Per Permit	N	\$578.00	\$590.00
Extension of time – building permit (prior to permit expiring)	Per Permit	N	\$315.00	\$322.00
Renewal of a building permit (no change in plans)	Per Permit	N	\$473.00	\$483.00

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Building Permit applications

Building Permits – Class 1 only

Building Works (excluding demolitions and pools) <\$12K	Per Permit	N	\$809.00	\$826.00
Building Works (excluding demolitions and pools) \$12K-\$20K	Per Permit	N	\$1,040.00	\$1,061.00
Building Works (excluding demolitions and pools) \$20K-\$50K	Per Permit	N	\$1,155.00	\$1,179.00
Building Works (excluding demolitions and pools) \$50K-\$100K	Per Permit	N	\$2,022.00	\$2,063.00
Building Works (excluding demolitions and pools) \$100K-\$500K	Per Permit	N	\$3,292.00	\$3,358.00
Building Works (excluding demolitions and pools) \$500K-\$1.5M	Per Permit	N	\$6,584.00	\$6,716.00
Building Works (excluding demolitions and pools) >\$1.5M	Per Permit	N	\$9,240.00	\$9,425.00
Swimming pools or spa using isolated safety fencing	Per Permit	N	\$1,271.00	\$1,297.00
Demolitions	Per Permit	N	\$1,329.00	\$1,356.00

Building Permits – Class 2-9

Building Works (excluding demolitions) <\$12K	Per Permit	N	\$1,271.00	\$1,297.00
Building Works (excluding demolitions) \$12K-\$20K	Per Permit	N	\$1,617.00	\$1,650.00
Building Works (excluding demolitions)\$20K-\$50K	Per Permit	N	\$2,137.00	\$2,180.00
Building Works (excluding demolitions) \$50K-\$100K	Per Permit	N	\$2,772.00	\$2,828.00
Building Works (excluding demolitions) \$100K-\$500K	Per Permit	N	\$6,468.00	\$6,598.00
Building Works (excluding demolitions) \$500K-\$1.5M	Per Permit	N	\$9,125.00	\$9,308.00
Building Works (excluding demolitions) >\$1.5M	Per Permit	N	\$12,648.00	\$12,901.00

Places Of Public Entertainment (POPE)

POPE Occupancy Permit applications

0 – 2,000 participants (incl 2 inspections)	Per Permit	N	\$924.00	\$942.50
2,001 – 10,000 (incl 2 inspections)	Per Permit	N	\$1,675.00	\$1,709.00
10,001 – 20,000 (incl 2 inspections)	Per Permit	N	\$3,061.00	\$3,123.00

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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POPE Temporary Structure Permit application

First Inspection and First Structure by a qualified Building Inspector	Per Permit	N	\$809.00	\$826.00
Second structure or more	Per Structure	N	\$116.00	\$119.00
Second Inspection by a qualified Building Inspector and each inspection thereafter	Per Inspection	N	\$289.00	\$295.00

Report & Consent applications and other matters

Report & Consent – Notice to Neighbouring Properties associated with Report and Consent applications	Per Advertised Property	N	\$179.00	\$183.00
Application to the MBS for concessions in conjunction with a building permit (Regulations 233, 234 and 229)	Per Application	N	\$473.00	\$483.00
Application for adjoining property owner details pertaining to applications to Council for report and consent under Part 5 of the Building Regulations 2018	Per Request	N	\$137.00	\$139.75
Application for adjoining property owner details pertaining to regulation 111 of the Building Regulations 2018	Per Request	N	\$137.00	\$140.00
Report & Consent – Consideration by Council of an application for a building permit referred to it under Part 5,6, 10 &/or 11 of the Building Regulations 2018 or under regulation 116(4) for report and consent.	Per Regulation	Y	As Per Regulations	
Application for Council comments (for illegal building work) per regulation	Per regulation	N	\$473.00	\$483.00
Report & Consent – Request to amend a Council Report & Consent decision	Per Amended Regulation	N	\$263.00	\$269.00
Report & Consent – Fee for an application that accepts an offer made on a report & consent decision	Per Application	N	\$263.00	\$269.00
Report & Consent – request to extend the time to act on a Report & Consent approval (Extension of Time)	Per Application	N	\$263.00	\$269.00

Urban Strategy

Strategic Planning

Stage 1 Amendment Fee – Considering request to Amend Planning Scheme	Per Request	Y	\$2,871.60	\$2,871.60
Stage 2 Amendment Fee – Considering up to and including 10 submissions	Per Request	Y	\$14,232.70	\$14,232.70
Stage 2 Amendment Fee – Considering 11-20 submissions	Per Request	Y	\$28,437.60	\$28,437.60
Stage 2 Amendment Fee – Considering 20+ submissions	Per Request	Y	\$38,014.40	\$38,014.40
Stage 3 Amendment Fee – Adoption/Submitting for approval	Per Request	Y	\$453.10	\$453.10

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Strategic Planning [continued]

Cost recovery for Privately Requested Amendments (includes Panel costs, Advertising costs, Section 173 Agreement preparation, etc.)	Per Agreement, dependent on course of Amendment request	N		Full cost recovery
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Urban Design & Place

Relocation of street furniture request – Bin/Recycling Bin (each receptical, not pair)	Per Receptical	N	\$275.65	\$281.20
Relocation of street furniture request – Bicycle Hoop	Per Hoop	N	\$330.75	\$337.40
Relocation of street furniture request – Seat/Bench	Per Seat / Bench	N	\$330.75	\$337.40
Relocation of street furniture request – Ashtray/Cigarette Butt Receptical	Per Receptical	N	\$220.50	\$224.95

Bayside Business Network Membership (effective January to December each year)

BBN Annual Program Events (Fee determined per event dependent on cost per head, cost of speaker, popularity of event, number of members attending, etc.)	Per Attendee	N		TBD prior to each event
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General Membership

3 breakfasts	Per Package	N	\$241.55	\$240.00
2 breakfasts	Per Package	N	\$189.00	\$189.00
1 breakfast	Per Package	N	\$105.00	\$105.00

Corporate Membership

3 breakfasts	Per Package	N	\$640.50	\$640.50
2 breakfasts	Per Package	N	\$441.00	\$441.00
1 breakfast	Per Package	N	\$241.55	\$241.55

Amenity Protection

Local Laws

Busking Permit	Per Permit	N	\$50.00	\$51.00
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Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Local Laws [continued]

Busking Permit – under 16 years of age	Per Permin	N	\$25.00	\$25.50
Skip Bins	per skip bin	N	\$157.00	\$157.00
Pod storage containers – 7 day permit	per storage container	N	\$144.00	\$147.00
Shipping containers – private land, 7 day permit		N	\$161.00	\$163.00
Shipping containers – private land, 45 day permit	Per permit	N	\$0.00	\$800.00
Impounded shopping trolleys – release fee	Per Trolley	N	\$260.00	\$260.00
Boat Ramp Key – Administration fee (non-refundable)	Per key	N	\$30.00	\$31.00
Boat Ramp Key – Deposit (refundable)	Per Key	N	\$100.00	\$100.00
Parking infringements Section 87(4) Road Safety Act 1986	Per Infringement	Y	0.5 penalty unit in respect of each offence listed in Schedule 6 to the <i>Road Traffic (General) Regulations 2019</i> .	
Road Safety Act 1986 – Permissive (Exceeding Time Limits)	Per Infringement	Y	0.5 penalty unit in respect of each offence listed in Schedule 6 to the <i>Road Traffic (General) Regulations 2019</i>	
Ticket machine parking in beach park – day ticket	day ticket	N	\$18.00	\$18.00
Ticket machine parking in beach park – per hour	per hour	N	\$6.00	\$6.00
Ticket machine parking in beach park – 4 hour ticket	4 hour ticket	N	\$14.00	\$14.00
Environment Protection Act 1970	Per Infringement	Y	1 to 12 penalty units	
Impounded Vehicle	Per Vehicle	N	\$538.00	\$549.00
Roadside trading – per day	Per permit	N	\$0.00	\$450.00
Impounded skip bins – release fees	Per Bin	N	\$446.25	\$455.20
Impounded works equipment – release fees	Per Lot	N	\$447.30	\$456.25
Collection and soliciting from footways house to house – Registered Charities and Community Groups	Per Permit	N	\$0.00	\$0.00
Collection and soliciting from footways house to house (daily fee)	Per Permit	N	\$0.00	\$60.00
Car spaces for events – November – March	Per Car Space	N	\$18.00	\$18.00
Car spaces for events – April – October	Per Car Space	N	\$9.50	\$9.50
Impounded dog release fees (pound)	Per Dog	N	\$195.00	\$222.00
Impounded cat release fees (pound)	Per Cat	N	\$195.00	\$255.00
Released to owner – Dog	Per Dog	N	\$116.00	\$118.00
Released to owner – Cat	Per Cat	N	\$74.00	\$75.50
Local law permit application unless specified	Per Permit	N	\$144.00	\$147.00
Local law permit application unless specified – Registered Charities and Community Groups	Per Permit	N	\$0.00	\$0.00

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Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Local Laws [continued]

Visitors resident parking permit	Per Permit	N	\$79.00	\$81.00
Visitor Parking Permit valid for 3 years from date of issue.				
Residential Parking Permit	Per Permit	N	\$205.00	\$210.00
Tradesperson's Parking Permit (per week)	Per Parking Bay	N	\$67.20	\$69.00
Excess animal permit – existing permits	Per Permit	N	\$49.00	\$50.00
Excess animal permit – new applications	Per Permit	N	\$110.00	\$112.50
Unusual animal permit – existing permits	Per Permit	N	\$77.00	\$78.60
Unusual animal permit – new applications	Per Permit	N	\$110.00	\$112.20
Club Foreshore Parking Permits	Per Permit	N	\$231.00	\$236.00
Additional beach parking permit	Per Permit	N	\$216 for 3 years proposed. Pro-rata rate applies for permits issued during the 3 year cycle - \$18.00 per quarter or part thereof.	
Impounding Livestock Act	Per Infringement	Y	2 to 4 penalty units.	
Domestic Animals Act 1994	Per Infringement	Y	0.5 to 5 penalty units	
Private Parking Agreements	Per application	N	\$525.00	\$536.00
Footpath Trading Permit (new applications pro-rata payment)		N	Pro-rata payment on a quarterly basis of the applicable fee: 100% of fee if paid between September 1 to 30 November 75% of fee if paid between 1 December to 28 February 50% of fee if paid between 1 March to 31 May 25% fee if paid between 1 June to 31 August	
Annual permit – "A" frame sign	Per Permit	N	\$349.00	\$349.00
Goods on footpath	Per Permit	N	\$528.00	\$528.00

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Local Laws [continued]

Footpath Trading Permit – Registered Charities – “A” Frame Sign and/or Goods on Footpath	Per Application	N	\$0.00	\$0.00
Tables and chairs on footways per table (1st & 2nd) & chairs (up to 4 chairs)	Per Lot	N	\$370.00	\$370.00
Tables and chairs on footways per table (3rd & 4th) & chairs (up to 4 chairs)	Per Lot	N	\$618.00	\$618.00
Tables and chairs on footways per table (5th & 6th) & chairs (up to 4 chairs)	Per Lot	N	\$840.00	\$840.00
Tables and chairs on footways per table (> 6) & chairs (up to 4 chairs)	Per Lot	N	\$1,100.00	\$1,100.00
Surcharge for tables & chairs housed in permanent structures / facilities	Per Lot	N	A 50% surcharge, calculated on fees for tables & chairs, will apply for those housed in permanent structures / facilities	
Application processing fee (new/transfer)	Per Application	N	\$86.00	\$86.00
Impounded goods/signs – release fees	Per Release plus cost per item	N	\$262.50	\$262.50
Impounded tables, chairs & barriers – release fees	Per Release plus cost per item	N	\$262.50	\$262.50

Animal registration

Animal Registration Levy	Per Dog	Y	\$4.00	\$4.00
Animal Registration Levy	Per Cat	Y	\$4.00	\$4.00
Dog – maximum fee	Per Dog	N	\$252.00	\$252.00
Dog – reduced fee	Per Dog	N	\$76.00	\$76.00
Cat – maximum fee	Per Cat	N	\$130.00	\$132.00
Cat – reduced fee	Per Cat	N	\$42.50	\$42.50
Register a person to provide foster care for an animal	Per registration	N	\$0.00	\$35.00
Foster Carer Registration (fostered during the first 12 months the animal is in their care) per dog or cat	Per animal	N	\$0.00	\$7.00
Registered premises	Per Premises	N	\$264.00	\$270.00
Pensioner rate	Per Animal	N	50% of all fees	
Promotional Events		N	Only charge for Animal Registration Levy, Free Registration	
Pro-rata fee for animal registrations	Per Animal	N	Animal Registration Levy plus half price Registration	
Refund one half of registration fee if cancelled before 10 October each year	Per Animal	N	Animal Registration Levy plus half price Registration	

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Animal registration [continued]

Dog Desexing Rebate	Per Registrati on	N	\$80 rebate if desexed within first 8 months of registration	
Recording owner details from animal register	Per Record	N	\$32.55	\$33.20

Investigations

Arboricultural Services

Application for a permit to prune a tree under Council tree protection local law	First Two Trees	N	\$111.00	\$113.00
Each additional tree (pruning)	Per Additional Tree	N	\$31.00	\$31.80
Application for a permit to remove a tree under Council tree protection local law. First two trees	First Two Trees	N	\$220.00	\$395.00
Each additional tree (removal)	Per Additional Tree	N	\$60.00	\$62.00
Appeal tree removal refusal to full Council	Per applicatio n	N	\$0.00	\$500.00
Arboriculture Advice	Per Consultati on	N	\$80.00	\$100.00

Goods, signs on footways

Environmental Health

Food Act 1984	Per Infringem ent	Y	2-10 penalty units	
Public Health & Wellbeing Act 2008	Per Infringem ent	Y	4-12 penalty units	
Food premises – Category one	Per Premises	N	\$640 plus \$20.00 for each staff member (in excess of 5 staff) plus a 50% late payment fee.	
Nursing homes/aged care centres, child care centres, hospitals, special accommodation, meals on wheels				
Food premises – Category two	Per Premises	N	\$630 plus \$20.00 for each staff member (in excess of 5 staff) plus a 50% late payment fee.	
Food manufacturers high risk foods, supermarkets, hotels, food kitchens, caterers, restaurants, bakery, cake sales, cafes, takeaways, delicatessens, food canteens (high risk), juice bars, function centres, bed and breakfast (high risk), mobile food vehicles (high risk), sporting clubs (high risk)				

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Environmental Health [continued]

Food premises – Category three	Per Premises	N	\$420 plus \$20.00 for each staff member (in excess of 5 staff) plus a 50% late payment fee.	
Fruit and vegetable sales, convenience stores, ice cream sales, food canteens (low risk), food manufacturers (low risk), mixed businesses, cake decorators, sporting clubs (low risk), kiosks, health food stores, mobile food vehicles (low risk), bed and breakfast (low risk)				
Food premises – Category four	Per Premises	N	No charge - notification only	
Liquor shops, low risk packaged food only, community groups operating at community events.				
Food premises – category five	Per Premises	N	\$188.00	\$188.00
Temporary food premises for one off promotional, festival and other events not otherwise covered up to 4 occasions pa.				
Food premises – category six	Per Premises	N	\$105.00	\$105.00
Temporary food premises for festivals and other community events not otherwise covered up to 4 occasions pa.				
Community groups	Per Premises	N	Community groups as defined by Department of Health receive 50% reduction on applicable fee.	
Registration transfer fee (food and public health and wellbeing acts)	Per Application	N	50% of applicable fee	
Transfer enquiry – inspection and written report (including solicitors enquiries) – 10 day turnover	Per Inspection & Report	N	\$285.00	\$285.00
Transfer enquiry – inspection and written report (including solicitors enquiries) – fast track 4 day turnover	Per Inspection & Report	N	\$551.00	\$551.00
Food temperature thermometers	Per Thermometer	N	\$73.00	\$74.00
Prescribed accommodation	Per Premises	N	\$290 for 4 apartments plus \$18 per additional apartment plus a 50% late payment fee	
Rooming Houses/Hostels – up to 10 boarders	First 10 Boarders	N	\$320.00	\$320.00
Rooming Houses/Hostels – 11-20 boarders	11-20 Boarders	N	\$380.00	\$380.00
Rooming houses/Hostels – each additional boarder	Per Additional Boarder	N	\$19.00	\$19.00
Hotels/motels – up to 20 units	Per Hotel/Motel	N	\$510.00	\$510.00
Hotels/motels – up to 60 units	Per Hotel/Motel	N	\$575.00	\$575.00
Hotels/motels – more than 60 units	Per Hotel/Motel	N	\$600.00	\$600.00
Plus Late payment fee	Per Hotel/Motel	N	50% late payment fees	

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Environmental Health [continued]

Hairdressers/beauty parlours	Per Premises	N	\$215.00	\$215.00
Skin penetration	Per Premises	N	\$215.00	\$215.00
Plus Late payment fee	Per Premises	N	Plus a 50% late payment fee	
Dual premises	Per Premises	N	\$308.00	\$308.00
Plus Late payment fee	Per Premises	N	Plus a 50% late payment fee	
Part registration fees	Pro-rata on a Quarterly basis	N	Pro-rata on a quarterly basis	
Registration of public pools (Public health)	Per application	N	\$190 for up to 3 pools, \$50 for each additional pool	
New food premises applications	Per Application	N	\$457.00	\$457.00
New health premises applications	Per Application	N	\$269.00	\$269.00
Additional/Out of sequence premises inspection fee	Per Inspection	N	\$137.00	\$137.00
Syringe containers for bayside businesses (Personal care and body art)	Per Container	N	\$26.00	\$27.00
Syringe containers for Bayside residents (diabetics)	Per Container	N	No charge for residents	
Grey water application	Per Application	N	\$477.00	\$477.00

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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COMMUNITY AND CUSTOMER EXPERIENCE

Community Services

Family Services

Immunisation vaccines

Varilrix (Single Dose)		N	\$0.00	\$92.50
Nimenrix – Meningococcal ACWY	Per Dose	N	\$86.60	\$86.60
Boostrix (diphtheria/tetanus/pertussis)	Per Vaccinatio n	N	\$63.00	\$63.00
Fluvax (contract staff only)	Per Vaccinatio n	N	\$36.00	\$36.00

Family Health

Parent Education Program	Per Parent	N	\$11.55	\$11.80
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Children's Services

Pre-school program	Per Enrolment	N	\$35.30	\$36.00
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Youth Services

Freeza program Admission fee	Per Admission	N	Variable dependent on activity cost	
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Peterson Youth Centre hire

Aged and Disability Services

Hire of community bus – 12 seater

Not – for – profit community groups – booking up to 6 hours	First 6 Hours	N	\$101.45	\$103.50
Not – for – profit community groups – booking more than 6 hours	> 6 Hours	N	\$189.65	\$193.45
Not – for – profit community groups – Security deposit	Per Booking	N	\$250.00	\$250.00
Not – for – profit community groups – Combined Sat/Sun booking	Per Booking	N	\$379.30	\$386.90
Community transport resident trips Round trip	Round Trip	N	\$4.20	\$4.30
Community transport resident day trips – Outing	Day Trip	N	\$9.00	\$9.20

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Unsubsidised health and community care

Domestic	Per Hour	N	\$77.70	\$77.70
Personal care	Per Hour	N	\$79.60	\$79.60
Personal care (after hours)	Per Hour	N	\$124.95	\$124.95
Personal care (public holidays core)	Per Hour	N	\$153.30	\$153.30
Respite Care	Per Hour	N	\$80.30	\$80.30
Respite Care (after hours)	Per Hour	N	\$119.90	\$119.90
Respite Care (public holidays core)	Per Hour	N	\$163.80	\$163.80
Home maintenance	Per Hour	N	\$91.40	\$91.40
Meals	Per Meal	N	\$22.60	\$22.60
Social Support Group (per session)	Per Session	N	\$101.85	\$101.85

Commonwealth Home Support program and HACCC for under 65s

Pension Rate (Singles < \$39,089 or Couple < \$59,082)

Domestic – pension rate	Per Hour	N	\$9.00	\$9.00
Personal care – pension rate	Per Hour	N	\$7.00	\$7.00
Delivered meals – 3 course pension rate	Per Meal	N	\$10.45	\$10.45
Delivered meals – main course pension rate	Per Meal	N	\$8.50	\$8.50
Delivered meals – 2 course pension rate	Per Meal	N	\$9.50	\$9.50
Respite – low income	Per Hour	N	\$5.20	\$5.20
Home maintenance – pension rate	Per Hour	N	\$17.60	\$17.60
Social support, PAG and bites – pension rate	Per Hour	N	\$20.00	\$20.00

Medium Income (Singles \$39,089 to \$86,208 or Couples \$59,082 to \$115,245)

Domestic – medium income	Per Hour	N	\$18.80	\$18.80
Personal care – medium income	Per Hour	N	\$13.00	\$13.00
Delivered meals – 3 course medium income	Per Meal	N	\$10.45	\$10.45
Delivered meals – main course medium income	Per Meal	N	\$8.50	\$8.50
Delivered meals – 2 course medium income	Per Meal	N	\$9.50	\$9.50
Respite – medium income	Per Hour	N	\$7.80	\$7.80
Home maintenance – medium income	Per Hour	N	\$26.60	\$26.60
Social support, PAG and bites – medium income	Per Hour	N	\$20.00	\$20.00

High Income (Singles > \$86,208 or Couple > \$115,245)

Domestic – high income	Per Hour	N	\$39.00	\$39.80
Personal care – high income	Per Hour	N	\$41.20	\$41.20
Delivered meals – 3 course high income	Per Meal	N	\$17.00	\$17.00
Delivered meals – main course high income	Per Meal	N	\$11.80	\$11.80
Delivered meals – 2 course high income	Per Meal	N	\$14.70	\$14.70

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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High Income (Singles > \$86,208 or Couple > \$115,245) [continued]

Respite – high income	Per Hour	N	\$42.00	\$42.00
Home maintenance – high income	Per Hour	N	\$63.20	\$63.20
Social support, PAG and bites – high income	Per Hour	N	\$22.45	\$22.90

Arts and Culture

Bayside Community

Bayside Chamber Orchestra Program	Per ticket	N	\$20 adults \$15 concession Children under 9 free	
Workshops/Public programs	Per Program	N	\$30 adults \$20 children and concession	

Library Services

3D Printing – per item	Per print	N	\$8.90	\$5.00
Book club – single	Per Hour	N	\$196.85	\$200.00
Book club – single – concession	Per Hour	N	\$110.25	\$113.00
Private book club – book packs	Per Pack	N	\$324.15	\$330.00
Library bags	Per Bag	N	\$3.90	\$4.00
PC/Internet/Library Products/Tablet/Phone/New technologies – Training classes.	Per Hour	N	\$6.65	\$7.00
Seniors Computer Club	Per Membership	N	\$38.60	\$40.00
Copies of Photos – A4	Per Copy	N	\$13.85	\$15.00
Copies of Photos – A3	Per Copy	N	\$25.40	\$26.00
Picture/Victoria Images Scanning	Per Scan	N	\$5.00	\$6.00
Children's special activities with performer	Per Child	N	\$6.00	\$7.00
Adult special activities	Per Adult	N	\$6.00	\$7.00
Adult activities with catering	Per Adult	N	\$22.50	\$23.00

Fines for return of library materials after close of business on due date.

Adult rate – To a maximum of \$50 per membership	Per Day	N	\$0.00	\$0.00
Junior, teenage & older adult rate – To a maximum of \$25 per membership	Per Day	N	\$0.00	\$0.00
Inter Library Loans – Adult	Per Item	N	\$3.00	\$4.00
Inter Library Loans – Junior, teenage & older adult rate	Per Item	N	\$2.00	\$3.00
Inter Library Loans – Academic Institutions	Per loan	N	\$16.50	\$17.00
Replacement of lost or damaged library card	Per Card	N	\$3.00	\$3.00
Charge for the replacement of lost or severely damaged items.	Per Item	N		Cost of item
Processing fee for replacement of lost/damaged item hardback/audio material	Per Item	N	\$10.25	\$10.50
Processing fee for replacement of lost/damaged paperback	Per Book	N	\$10.25	\$10.50
Charge for loss or damage to single issues of periodical	Per Issue	N	\$12.85	\$13.50

Name	Unit	S	Year 19/20 Last YR Fee (incl. GST)	Year 20/21 Fee (incl. GST)
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Fines for return of library materials after close of business on due date. [continued]

Charge for replacement of cassette/CD (from a talking book)	Per Cassette/ CD	N	\$12.85	\$13.50
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Photocopier/printer (B&W)

A4	Per Page	N	\$0.20	\$0.20
A3	Per Page	N	\$0.40	\$0.40

Photocopier/printer (Colour)

A4	Per Page	N	\$1.20	\$1.20
A3	Per Page	N	\$1.60	\$1.60

Hire of training room

Hire by Community Groups

Brighton Library – Single room (first 2 hours free)	Per Hour	N	\$10.00	\$11.00
Brighton Library – Double room (first 2 hours free)	Per hour	N	\$15.00	\$16.00
Brighton Library – Triple room (first 2 hours free)	Per hour	N	\$20.00	\$21.00
Sandringham Library – Single room	Per hour	N	\$20.00	\$21.00

Hire by Commercial Groups

Brighton Library – Single room	Per hour	N	\$20.00	\$21.00
Brighton Library – Double room	Per Hour	N	\$30.00	\$31.00
Brighton Library – Triple room	Per Hour	N	\$40.00	\$41.00
Sandringham Library – Single room	Per Hour	N	\$40.00	\$41.00